



BOF – Minutes – 1.14.2021

The Regular Board of Finance Quarterly Meeting minutes of January 14, 2021.

Board of Finance Members Present: Michael Clulow, Chairman; Bill Willis; Emily Vail; Pari Forood; Janet Graaff. **Absent:** Mat Kiefer. **Also Present:** Curtis Rand, First Selectman; Joseph Cleaveland, Comptroller; Sue Bucceri, SCS Board Clerk; Christian Williams, Selectman; Emily Egan, Secretary.

The meeting was **called to order at 7:00pm.**

B. Willis made a motion to **approve the minutes of October 20th, 2020 and December 15th, 2020.** P. Forood seconded, and the motion was approved unanimously.

J. Cleaveland presented the quarterly report for the Tax Collector. He explained that the taxes collected were less this fiscal year than last year at this time, because there were not as many people rushing to pay their taxes before the end of the year, as had occurred the past two years. P. Forood motion to accept **Tax Collector’s quarterly report.** E. Vail seconded, and the motion was approved unanimously.

S. Bucceri presented the **quarterly report for the Board of Education (BOE).** She mentioned the higher line items, such as 4400 - Supplies-Educational and 4600 - Supplies-Building/Admin, are over budget at this time due to COVID expenses. The BOE has nearly \$250,000 in COVID expenses, which includes some capitol expenses. Approximately \$130,000 is not being used in other lines such as athletics, coaching and transportation, which will help offset some of the COVID expenses. Reimbursements for COVID are around \$24,000 at this time, and they hope for more. The other major increase will be for teachers with distant learning students. That increase will be \$3,000 more per month. J. Graaff made a motion to accept Salisbury Central School Board of Education quarterly report. P. Forood seconded, and the motion was approved unanimously.

C. Rand and J. Cleaveland presented the **quarterly report for the Board of Selectmen.** J. Cleaveland noted an increase in revenue in 6120-Town Clerk for land records. C. Rand mentioned an increase in staff expenditures in the line items for Tax Collector, Plan & Zoning, Conservation. A new administrative position is being added, and the funds will come from multiple department line items. C. Rand mentioned they would like an increase in the (line 2005- Volunteer pension) for the next fiscal year. He also mentioned hiring a consultant for Planning & Zoning to update the Aquifer Programs and the Plan of Conservation and Development. J. Graaff made a motion to receive the quarterly report from the Board of Selectmen. P. Forood seconded, and the motion was approved unanimously.

P. Forood made a motion to adjourn at 7:52pm. E. Vail seconded, and the motion was approved unanimously.