



BOF - Minutes – 3.4.2021

The Board of Finance Meeting minutes of March 4, 2021.

Board Members Present: Michael Clulow, Chairman; Janet Graaff; Pari Forood; Emily Vail.

Board Members Absent: William Willis

Also Present: Curtis Rand; First Selectman; Chris Williams, Selectman; Donald Mayland, Selectman; Joseph Cleaveland, Comptroller; Lisa Carter, Superintendent; Sam Herrick, Business Manager Region One Schools; Stacie Weiner, Region One Representative; Stephanie Magyar, Salisbury Central School (SCS) Principal; Sue Bucceri, SCS Board Clerk; David Valcin, Chairman of SCS Board of Education.

1. The meeting was **called to order** at 7pm.
2. P. Forood made a motion to **approve the minutes of January 14, 2021**. J. Graaff seconded, and the motion as approved unanimously.
3. **Review and accept the 2019-2020 audited financial statements.** The Board received comments from the auditor. It was a clean audit and the Town continued to make incremental improvements, which puts us in a better place than most towns in the region. P. Forood made a motion to accept the 2019-2020 audited financial statements. J. Graaf seconded, and the motion was approved unanimously.
4. **Review and accept the June 30, 2020 Annual Report.**
The Board thanked Emily Egan for producing the June 30, 2020 Annual Report. The report was dedicated to all the essential workers in the town, and also included the numerous hearts displayed around town showing support for all these important people. E. Vail made a motion to accept the June 30, 2020 Annual Report. J. Graff seconded, and the motion was approved unanimously. Reports are available at Town Hall and also on the Town website, salisburyct.us.
5. **Receive and review the initial draft budget for 2021-2022 from the Region 1 Board of Education.** S. Weiner presented the budget highlights. The 2021/2022 Net Budget increase is at a 1.99% increase (\$314,053). The town's contribution to the Region One budget will increase from 19.01% to 19.34%, our number of students enrolled has decreased, but our contribution will increase. S. Herrick also mentioned the unexpected funds from programs not running during COVID. The funds will be used to offset 1% of the 21/22 budget.
6. **Receive and review initial draft budget for 2021-2022 from the Salisbury Board of**

Education. S. Magyar presented the Salisbury Central School initial draft budget for 2021-2022. SCS included a \$120,000 stipend for anticipated COVID related costs, including staffing, supplies and equipment expenses, instead of adding the funds to specific line items or decreasing line items at this time. The SCS Board has kept the line items as anticipated expenditures in a normal year, and if funds are not used, they will be used next fiscal year to offset the budget. The SCS Budget Total is \$6,028,750, a total increase of \$181,392 or 3.1%. One addition to the Series 1000 Educational Salaries, is adding an Assistant Principal.

7. Receive and review the initial draft budget for 2021-2022 from the Board of Selectmen.

C. Rand presented the initial draft budget for 2021-2022 Town Budget. There was discussion over multiple line items that have increased, including Technology/Computers, Land Use, Volunteer Pension, Trees (Highway), Transfer Station and Life Guards. C. Rand confirmed their goal is for the mill rate not to increase. The Town Budget Total is \$7,289,054, a total increase of \$286,032 or 4%.

8. Other Business

Mat Kiefer has resigned from the Board of Finance as of March 2, 2021. The Board of Finance discussed the possibility of hosting a special meeting on March 16, 2021 to nominate and appoint a successor to the vacant position on the Board of Finance. This position is for a 7-month term.

9. P. Forood made a motion to adjourn at 8:54pm. J. Graaff seconded and the motion was approved unanimously.