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**TOWN OF SALISBURY**  
**PLANNING AND ZONING COMMISSION**

Number \_\_\_\_\_

**APPLICATION FOR SPECIAL PERMIT**

Owner of Record: \_\_\_\_\_

Address of Owner: \_\_\_\_\_

Property Location: Tax Map # \_\_\_\_\_ Lot# \_\_\_\_\_ Land Records: Vol. \_\_\_\_\_ Page \_\_\_\_\_

Property Address: \_\_\_\_\_

Acreage: \_\_\_\_\_ Zone: \_\_\_\_\_

Bounded generally on the North by: \_\_\_\_\_

(Full name of owner of record. East by: \_\_\_\_\_

Attach addition pages if needed) South by: \_\_\_\_\_

West by: \_\_\_\_\_

Special Permit Use Requested: \_\_\_\_\_

Section \_\_\_\_\_ of the Salisbury Zoning Regulations.

Written statement of Proposed Use (4 copies): \_\_\_\_\_

Site Plan - 4 copies (See attached sheet)

Soil Erosion and Sediment Control Plan: \_\_\_\_\_

Approval from TAHD, WPCA, or BHC regarding sewer and water: \_\_\_\_\_

Historic District Commission, if applicable: \_\_\_\_\_

Conservation District Commission, if applicable: \_\_\_\_\_

Preliminary Architectural Plans for Proposed structures & signs (2 copies) \_\_\_\_\_

Estimated Site Improvement Costs (other than buildings): \_\_\_\_\_

Written Assurance of Bond or Letter of Credit: \_\_\_\_\_

Additional Remarks: \_\_\_\_\_

Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant's Signature and Title: \_\_\_\_\_

Applicant's Address and phone number: \_\_\_\_\_

Filed at the Planning and Zoning Commission Office this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Fee Paid: \_\_\_\_\_

Received By: \_\_\_\_\_

Title: \_\_\_\_\_

**NOTE: One copy of the written statement of proposed use SHALL be sent to all abutting landowners by certified mail. This is the responsibility of the owner/applicant. The signed return receipts shall be submitted with this application.**

**SITE PLAN - GENERAL REQUIREMENTS**

The site plan shall be accurately drawn to a scale not to exceed 1" = 100' on sheets not to exceed 24" X 36" .

Site plans shall be certified correct to A-2 Survey Standards by a Connecticut Registered Land Surveyor (R.L.S.) Where it determines that A-2 level of accuracy is not necessary to determine compliance with these regulations the Commission may upon request of the applicant allow a less degree of accuracy for the location of certain improvements or certain property lines.

The design, layout and computations relating to the construction of facilities for storm drainage or improvements such as a new accessway, parking areas, etc. shall be prepared by a Connecticut registered engineer or where qualified to do so by a Connecticut registered landscape architect. where the regulations require a landscape buffer or such is required as a condition of approval of a Special Permit the landscape plan shall be prepared by a professional landscape architect or landscape designer.

A site plan shall contain the following information as applicable, as determined by the Commission or its authorized agent:

- a. Name of applicant and owner of property.
- b. Scale and North arrow.
- c. Property boundary, dimensions, angles, area, zoning classification, and zoning setback lines.
- d. Names of record owners of abutting properties.
- e. Locations and dimensions of all existing and proposed buildings, driveways, parking and loading areas, storage areas, drainage features. Location of fences and walls, natural and artificial water features, wetlands and exposed ledge rock. All statistical data to show that the requirements of the regulations have been met; adjacent properties, and how they relate to the proposed development and the neighborhood and, to the street pattern within 500 feet.
- f. Proposed signs showing locations, dimensions, and means of illumination and all other exterior listing fixtures.
- g. Locations and methods of water supply and sewage disposal facilities.
- h. Illustrations, elevations, and renderings of the proposed buildings and project area sufficient to show clearly what is proposed, as required by the Commission. A landscaping plan shall be submitted which shows existing and proposed landscaping, buffering and plantings including a table of sizes, types, and amounts of proposed materials.
- i. Certification, on the plan or separately, by the Health Officer concerning satisfactory conditions for sewage disposal, consistent with the State Health Code.
- j. Where grading is required, existing and proposed contours at two-foot intervals, based upon field survey.
- k. Existing and post construction surface drainage patterns. The Planning and Zoning Commission may modify the submission requirements of any site plan, if in the opinion of the Commission, the scope and circumstances of such a proposed development are such that certain information is not necessary to complete a review of the proposed project.