

BOF – Minutes – 7.20.2021

The Board of Finance Special Meeting minutes (Virtual Meeting) of July 20, 2021.

Present: Pari Forood, Chairman; Bill Willis; Janet Graaff; Emily Vail; Rick Cantele; Curtis Rand, First Selectman; Joseph Cleaveland, Comptroller; Chris Williams, Selectman; Emily Egan, Secretary; members of the public.

1. The meeting was **called to order** at 5:30pm.
2. B. Willis made a motion to **approve the minutes** of the March 16, 2021 and June 15, 2021 meetings. E. Vail seconded, and the motion was approved. J. Graaff abstained.
3. **Receive the fourth quarter update for the fiscal year from the Tax Collector.**
J. Cleaveland will provide reports to the Board after the fiscal year is closed. Tax collections surpassed the budget by over \$146,000, mainly due to collections of previous uncollected taxes. Interest and liens exceeded budget by more than \$54,000. J. Graaff made a motion to accept the Tax Collector's Quarterly Report Tax Collector. R. Cantele seconded, and the motion was approved unanimously.
4. **Receive the fourth quarter update for the fiscal year from the Board of Education.**
In the absence of S. Bucceri, J. Cleaveland discussed the line items which were overspent due to COVID-19 (approx. \$150,000); the Board hopes reimbursements will offset the over expensed line items. R. Cantele made a motion to accept the **Board of Education** Quarterly Report. B. Willis seconded, and the motion was approved unanimously.
5. **Receive the fourth quarter update for the fiscal year from the Board of Selectmen.**
J. Cleaveland mentioned the surplus in property taxes from Tax Collector. He also mentioned the Affordable Care Act, which will give the town more than \$500,000 towards COVID-19 expenses going forward (Funding must be spent by 2024). Other income increases that exceeded budget were the Town Clerk (over \$200,000) and Building Department (over \$200,000). B. Willis made a motion to accept the **Board of Selectmen** Quarterly Report. Janet Graaff seconded, and the motion was approved unanimously.
6. **To discuss and vote on items to continue in force.**
R. Cantele made a motion for three items to continue in force:
Div. 1041, Legal \$15,000; Div. 6097, Housing \$10,000; Div. 7025, Lake Management \$30,000. J. Graaff seconded, and the motion was approved unanimously.
7. **Conduct such other business that is proper to come before the meeting.**
Other Business: To fill the vacancy on the Board of Finance.
Having a quorum already, the board will wait until the November election.
8. B. Willis made a **motion to adjourn** at 5:55pm. R. Cantele seconded, and the motion was approved unanimously.