

SALISBURY AFFORDABLE HOUSING COMMISSION

SPECIAL MEETING

DECEMBER 16, 2021 – 5:30PM (VIA ZOOM)

1. Call to Order. Present: Jennifer Kronholm Clark, Jim Dresser, Pom Shillingford, Abeth Slotnick and Vivian Garfein. Absent: Pat Hackett, Tiffany Riva and Mary Close Oppenheimer.
2. **Approval of the Agenda. So Moved** by A. Slotnick, seconded by J. Dresser and unanimously **Approved**.
3. **Approval of the Minutes of November 18, 2021.** J. Dresser asked for a correction to the Minutes in the section under Discussion: 2021 Goals and Subcommittees; Grove Street School and Perry Street Lots -- the reference is only to Perry Street Lot, Grove Street should be deleted. **A Motion to Approve the Minutes, as amended**, was made by J. Dresser, seconded by V. Garfein and **Approved**. P. Shillingford abstained from the vote, as she was not at that meeting.
4. Coordinator's Report. There were 2 inquiries from the website; information and referrals were sent to both parties. There were no updates or news from the other Housing organizations.
5. Administrative Discussion – Commission Member Vacancy.
P. Shillingford, member of the Nominating Subcommittee, announced that she will be stepping down from the SAHC. After serving on this Commission for 5 years, she will be joining the Board of Salisbury Family Services to help them with their push for Affordable Housing. She noted some frustrations, but expressed that she will continue to be passionate and vocal about her feelings and the need for Affordable Housing. While she won't be attending SAHC meetings regularly, she will stay on until March and help get the work on the website finished. The Commission welcomed her continuing interest and participation, whenever she is available. A. Slotnick, the other member of the Nominating Committee, asked if any other SAHC members would like to participate in the process; J. Kronholm Clark offered to help with the interviews, when there are candidates. There was a discussion about ways to reach out to possible new candidates in other organizations and groups; all will be considered. All interested individuals will be contacted. The possibility of reaching out via the Town newsletter, website and SAHC webpage was discussed.
6. Discussion: 2021 Goals and Subcommittees (J. Kronholm Clark noted that the list will be discussed further in January for any changes).
 - Holley Place – The legal process is proceeding slowly; a hearing date will be set when all parties have responded.

- Pope Property – V. Garfein reported that the Pope Land Design Committee will have a meeting on Monday, December 20, 2021 to discuss 2 proposals that have been received. Of the 5 RFPs (Request for Proposals), authored by A. Slotnick, that were sent out, 4 of the firms combined into 2 separate proposals. Both proposals include Affordable Housing and Recreation considerations and will be reviewed. The Zoom meeting is open to the public; the link will be posted on the Agenda on the Town website.
 - Perry Street – J. Kronholm Clark reported that the project is moving along; the Salisbury Housing Trust (SHT) will be looking for applicants pro-actively, however, they are not quite ready for public relations yet. The SAHC will prepare to help, when needed.
 - Community Support for AH – The subcommittee is continuing to work on the website. P. Shillingford referred to the NWCOG (NW Council of Governments) website as a good resource for information and the re-design of the Salisbury Housing Organizations website: <https://www.salisburycthousing.org/>. She added that specific information for “101” FAQs (Frequently Asked Questions) should be provided, in order to stop misinformation. Another suggestion was to have one question/answer in the Lakeville Journal every week and direct people to the website, when it is ready. She asked that Commission members comment on the proposed changes that will be sent out.
 - 414 Millerton Road – There was a brief discussion about ways to move the project along.
 - Fundraising/Alternative Funding Sources – Topic to be addressed in January, 2022.
 - Explore Additional Properties – J. Dresser has the materials back; he suggested that someone must really know the Town. (J. Dresser added comments that the issue of housing was not raised at a recent Salisbury Economic Development Committee (SEDC) meeting. He added that he needs to prioritize East Railroad Street above other items.)
7. Chairman’s Comments – In January, 2022 Goals and Subcommittees will be discussed; especially how to set goals so the SAHC feels like they are making progress. She suggested putting that progress information on the website.
8. Public Comment – None
9. **Adjournment. So Moved** by V. Garfein, seconded by A. Slotnick and unanimously **Approved**.