

SALISBURY HISTORIC DISTRICT COMMISSION

REGULAR MEETING

JANUARY 4, 2022 – 9:00AM (VIA ZOOM)

1. Call to Order. Present: M. C. Taylor, Tom Callahan, Carol Mason, Elyse Harney, Robert Highsmith, Kathy Voldstad (Alternate) and Heidi Hoeller (Alternate).
2. Approval of Agenda. T. Callahan asked for an Item to be added to the Agenda: Public Comment. **A Motion to Approve the Agenda, as amended**, was made by T. Callahan, seconded by E. Harney and unanimously **Approved**.
3. **Public Hearing:** COA – Application #2021-013 / Holt House (Cassidy) / 9 Academy Street / Salisbury / DOR: 12/9/2021
The Legal Notice, as published in the Lakeville Journal, December 23, 2021, was read by T. Callahan. All Commissioners commented that they appreciated that the requested changes had been addressed by the applicant and aligned with the Historic District. There were no public comments. **A Motion to Close the Public Hearing** on Application 2021-013 was made by T. Callahan, seconded by R. Highsmith and unanimously **Approved**. **A Motion to Approve COA Application #2021-013 (Holt House) to renovate the building and demolish the carport and deck at 9 Academy Street**, was made by T. Callahan, seconded by E. Harney and unanimously **Approved**.
4. **Approval of Minutes of November 9, 23, 30 and December 14, 2021. So Moved** by R. Highsmith, seconded by E. Harney and unanimously **Approved**.
5. COA -- Application #2021-014 / Buckley House (Highsmith) / 84 Main Street / Salisbury / DOR: 12/27/2021
(Commissioner R. Highsmith, as the applicant, recused himself from the discussion and vote)
Mr. Highsmith described the proposed work as the installation of two light fixtures in existing porch j-box locations. The porch can be seen from the road. The fixtures would replace existing ceiling-mounted exposed bulb sockets in both locations. The Commissioners commented that proposed fixtures were an appropriate improvement and liked them better than the existing ones. The Commission determined that no Public Hearing would be required. **A Motion to Waive COA Application #2021-014 for the addition of two light pendants at 84 Main Street, Salisbury, CT**, was made by T. Callahan, seconded by M.C. Taylor and unanimously **Approved**.
6. Stone House – There was no new information, at this time. There is still an open question on materials; the discussion will be continued at the February meeting.

7. Update SHDC flyer to Handbook – request for assistance.

There was a lengthy discussion on the desire for professional consulting help to put together an updated comprehensive SHDC Handbook to be a detailed resource for the Town. It could include guidelines for many topics such as solar installations and new construction in a Historic District, for example. The State Historic Preservation Office may be contacted for recommendations, regarding possible consultants, as well as the Town of Wethersfield, CT. The consensus was to get professional input, specifically consultants for Historic Districts, and then have the SHDC work with them. Selectman Chris Williams, attending the meeting, agreed that getting the right professional help is important; he noted that getting out an RFP (Request For Proposals) is the right way to do that. He added that he will talk to Curtis Rand about this and suggested that the SHDC should get on the Board of Selectmen February agenda, with a request in writing for an RFP. C. Mason suggested the following: To contact the State Historic Preservation Office; speak with Curtis Rand and Chris Williams about contacting a resource for help; put the request in writing and then proceed. The unfinished map that is required was discussed also; the consensus was that it remains as a stand-alone project which could be added later to the Handbook/Guidelines, when it is finished. C. Mason will put together the written drafts of the proposals for the Commissioners to review.

8. Public Comment

Susan Galluzzo asked if the unfinished map includes Lakeville and Salisbury; the answer is yes, but the map is not finalized yet. Listed properties can be found at: www.historicsalisburyct.org
R. Highsmith mentioned another resource, Preservation CT: www.lhdct.org. There was brief discussion about the different historic registers that exist; inclusion on one does not mean inclusion on all. C. Mason noted that a proposal from the Lakeville Community Conservancy, regarding a rehab project on the Railroad Depot, will be on the agenda in February.

9. **Adjournment. So Moved** by T. Callahan, seconded by E. Harney and unanimously **Approved**.