



**TOWN OF SALISBURY
CONNECTICUT**

BOF – Minutes – April 7, 2022

Present: Pari Forood, Chairman; Rick Cantele; Janet Graaff; Emily Vail; Michael Voldstad; Joseph Woodard.

Also Present: Curtis Rand, First Selectman; Christian Williams, Selectman; Joseph Cleaveland, Comptroller; Sue Bucceri, Salisbury Central School Board Clerk; Emily Egan, Secretary.

The meeting was **called to order** at 6:00pm.

J. Graaff made a motion to **approve the minutes** of the March 22, 2022 meeting. J. Woodard seconded, and the motion was approved.

Tax Collector Quarterly Report & Suspense List

J. Cleaveland mentioned that tax collection was on track and nothing was out of the ordinary to mention. R. Cantele made a motion to accept the Tax Collector's quarterly report. J. Graaff seconded, and the motion was approved unanimously. The Board of Finance was also presented the Tax Collector's Suspense list. Once a year, the board shall suspend at least once account deemed uncollectible and removed from consideration as assets of the Town; they are not abated; to be collected whenever possible. The Suspense List total was \$4,142.13. (*See Attached*). M. Voldstad made a motion to approve the suspense list. E. Vail seconded, and the motion was approved unanimously.

Salisbury Central School (SCS) Board of Education (BOE) Quarterly Report

S. Bucceri mentioned that there was no major changes to report at this time. She also mentioned a job posting for a full time Cafeteria Manager at Salisbury Central School; the school is in urgent need to fill this position.

J. Graaff made a motion to accept the SCS BOE quarterly report. E. Vail seconded, and the motion was approved unanimously.

Board of Selectmen Quarterly Report

J. Cleaveland and C. Rand discussed the following line items:

Statement of Revenues

2150 (OTHER): reminding the BOF that last year we received just under \$200,000 from USDA grants for the Transfer Station and \$550,000 in reimbursements for the Twin Lakes Road project that was overdue. This is why there is a disparity in governmental grants.

6120 (TOWN CLERK) & 7110 (CONSTRUCTION): Last year at this time, the Town Clerk had already surpassed their budget for the year after 6 months, due to the influx of land transactions. Under Construction, the Building Department has collected approximately \$60,000 more in revenue than last year, as people are starting to do renovations to their homes that they purchased the previous year. By the end of January both Town Clerk & Construction already reached their budget for the year.

Statement of Expenditures

9210 (OTHER) – ARPA Funds being expenses for upgrades to Town Hall

J. Woodard made a motion to accept the Board of Selectmen's Quarterly Report. J. Graaff seconded, and the motion was approved unanimously.

J. Woodard made a motion to appoint Emily Egan as the Town Report Editor. R. Cantele seconded, and the motion was approved unanimously. The Board of Finance will discuss dedication at a later date.

Other Business:

J. Cleaveland mentioned the current RFP for a Town Auditor is due April 22, 2022. The Board of Finance must approve a Town Auditor at the May 4th, 2022 meeting. The Public Hearing on budgets will be held on April 25th, at 7:30pm. The Board of Finance will vote on both budgets to present to the Town Budget Meeting (May 4th). The Region One Referendum will be on May 3rd, 2022 from 12-8pm.

J. Graaff made a motion to **adjourn at 6:34pm**. M. Voldstad seconded, and the motion was approved unanimously.