

SALISBURY AFFORDABLE HOUSING COMMISSION

SPECIAL MEETING

APRIL 26, 2022 – 5:30PM (VIA ZOOM)

1. Call to Order. Present: Jennifer Kronholm Clark, Jim Dresser, Vivian Garfein, Katie White, Lee Sullivan and Jon Higgins. Absent: Mary Close Oppenheimer, Abeth Slotnick and Pat Hackett.
2. **Approval of Agenda. So Moved** by V. Garfein, seconded by L. Sullivan and unanimously **Approved.**
3. **Approval of Minutes of March 17, 2022. So Moved** by J. Dresser, seconded by V. Garfein and unanimously **Approved.**
4. Introduction of New SAHC Members: Katie White, Lee Sullivan and Jon Higgins.
The new members will serve the following partial terms (created by vacancies):
Jon Higgins -- 11/22
Katie White and Lee Sullivan – 11/24
5. Coordinator’s Report. There were no new inquiries about housing from the website. There was one inquiry from a Salisbury School student interested in finding out about the SAHC and Affordable Housing issues in the town. The funding for the Community Engagement Mini-Grant Program has been approved and should arrive soon.
Peter Halle, Salisbury Housing Committee (SHC), gave an update on a recent meeting with the Commissioner for Housing for the State of CT. The SHC needs funding for repairs at the Lakeview Apartments, pre-development funding for Holley Place and funding for the 10-unit expansion at Sarum Village; the delays are frustrating. Legal briefs have now been submitted to the court, regarding Holley Place. David Berto will be updating the SHC on April 27th. J. Dresser asked if the delay in funding will affect the build-out of Sarum Village; Mr. Halle answered that the project is “shovel-ready” and could still be done this year, if the funding is received. J. Dresser and Mr. Halle asked that a discussion about East Railroad Street be put on the agenda next month.
6. Discussion: Community Engagement Mini-Grant Program, Litchfield County Center for Housing Opportunity. J. Kronholm Clark spoke about the need to develop a strategy and use the funds before December 15, 2022. The idea is to find a consultant to help develop a communications plan and create some of the content. The SAHC needs to create the scope of the work and put together an RFP. K. White asked about the RFP process and volunteered that she is good at putting together RFPs; L. Sullivan will also help with the writing. J. Kronholm Clark will check in

with Jocelyn Ayer about sending out The RFP to her contacts, on behalf of the SAHC. She asked that ideas be sent to K. White and L. Sullivan.

7. Discussion: 2022 Goals and Subcommittees.

- Holley Place – Nothing else to add
- Pope Property – V. Garfein gave an update on the latest concept that was discussed at the site visit on April 14th; the Pope Land Design Committee (PLDC) was receptive to it. She noted that George Massey had been involved, providing some ideas to the consultant, which was appreciated. Two or three concepts will be discussed at the next PLDC meeting in May. The agenda will be posted on the Town website at: <https://www.salisburyct.us/agendas/>
- Grove Street School and Perry St. lots – J. Kronholm Clark noted that the Salisbury Housing Trust continues to move along with plans for Perry St.
- Community Support for Affordable Housing – J. Kronholm Clark asked for additional help; K. White and J. Higgins volunteered. She noted that Pom Shillingford had provided an extensive list of things to add to the website; she added that this subcommittee will work with the consultant for the Mini-Grant Program strategy. If official meetings are needed for the RFP, this subcommittee will be asked to join in.
- 414 Millerton Road – No update now. L. Sullivan will join this subcommittee.
- Fundraising/Alternative Funding Sources – L. Sullivan will join this subcommittee. J. Kronholm Clark reminded all that subcommittees must be official noticed meetings that are open to the public; they will continue to be Zoom meetings. L. Sullivan will start the research.
- Explore Additional Properties – L. Sullivan will join and take the lead here, as she has a lot of ideas already. J. Higgins will also work on this subcommittee. J. Dresser will gather his documents and distribute them.
- Nominating Committee – Disbanded.
- New Subcommittee – Sustainability. This was suggested by L. Sullivan since she has lots of ideas for creating “green” housing. J. Kronholm Clark asked her to write up a short profile for this.

8. Chairman’s Comments: Very excited about the new members!

9. Public Comments – George Massey commented about the positive response from the consultant and PLDC to his models and ideas which he will continue to send around. V. Garfein responded that all possibilities will be carefully vetted and a holistic approach should be taken. J. Dresser expressed that it should be the PLDC that decides what is presented. V. Garfein pointed out that it is very early on the process; no concept schematics are online yet.

10. Adjournment. So Moved by L. Sullivan, seconded by J. Dresser and unanimously **Approved.**