

SALISBURY HISTORIC DISTRICT COMMISSION

REGULAR MEETING

MAY 3, 2022 - 9:00AM (VIA ZOOM)

1. Call to Order. Present: M. C. Taylor, Tom Callahan, Robert Highsmith, Carol Mason, Elyse Harney and Kathy Voldstad (Alternate). Absent: Heidi Hoeller (Alternate).
2. **Approval of Agenda. So Moved** by C. Mason, seconded by T. Callahan and unanimously **Approved**.
3. **Approval of the Minutes of April 5, 2022. So Moved** by T. Callahan, seconded by R. Highsmith and unanimously **Approved**.
4. Stone House – work is paused.
5. Updated Handbook – C. Mason suggested that there may be information available on the State Historic Preservation website; she had not heard back from Mary Dunne yet. M. C. Taylor will take the lead on this project; T. Callahan may speak with someone at the Litchfield Historic District to find out how they did their handbook. When the project is further along, there may be a Request for Proposals (RFP).
6. **Public Hearing** – COA Application #2022-001 / 4 Main Street (Block) / Rebuild Garage and Convert to Studio. The Legal Notice was read by T. Callahan. There were no further comments from the Commission. There was no public comment. A **Motion to Close the Public Hearing** was made by T. Callahan, seconded by E. Harney and unanimously **Approved**. There was no further discussion on the application. A **Motion to Approve COA Application #2022-001, 4 Main Street, Rebuild Garage and Convert to Studio**, was made by T. Callahan, seconded by C. Mason and unanimously **Approved**. The approved COA will be signed by T. Callahan and forwarded to the Building Inspector. Abeth Slotnick, representing Janet Block, will be copied, as well.
7. **Public Hearing** – COA Application #2022-003 / 7 Ethan Allen Street / Lakeville, CT 06039 / Restore Soffit; Replace Aluminum Storm Windows and Doors; Re-install Attic Windows; Paint Exterior. The Legal Notice was read by T. Callahan. There were no further questions from the Commission. There was no public comment. A **Motion to Close the Public Hearing** was made by E. Harney, seconded by T. Callahan and unanimously **Approved**. The Commission thanked Chris Brennan and Curtis Rand for the application and the improvements. A **Motion to Approve COA Application #2022-003, 7 Ethan Allen Street, Lakeville, CT, Replace Soffit; Replace**

Aluminum Storm Windows and Doors; Re-install Attic Windows; Exterior Paint; was made by R. Highsmith, seconded by C. Mason and unanimously **Approved**. The approved COA will be signed by T. Callahan and forwarded to the Building Inspector and Curtis Rand.

8. Other Business –

R. Highsmith asked about circulating the existing SHD pamphlet. T. Callahan asked for that discussion to be put on the next agenda. E. Harney suggested that the maps should be done along with the pamphlet. She also suggested that the properties that are in the State Registry could be noted on the existing map. C. Mason pointed out that the map is not official yet. T. Callahan will do some work on it, when he has a list of the exact properties. C. Mason suggested that they communicate with Historic District property owners this year by letter and offered to write it. T. Callahan suggested that they start thinking about having an event later this year.

C. Mason noted that she had received an email about a possible house being added to the Historic District list; that will be discussed at the next meeting.

9. **Adjournment. So Moved** by R. Highsmith, seconded by M. C. Taylor and unanimously **Approved**.