

BOF – Minutes – 7.19.2022

The Board of Finance Quarterly Meeting minutes of July 19, 2022.

Present: Pari Forood, Chairman; Rick Cantele; Emily Vail; Michael Voldstad; Joseph Woodard; Curtis Rand, First Selectman; Joseph Cleaveland, Comptroller.

1. The meeting was **called to order** at 5:30pm.
2. R. Cantele made a motion to **approve the minutes** from the April 7th, April 25th, May 4th, and June 7th meetings. J. Woodard seconded, and the motion was approved unanimously.
3. **Receive the fourth quarter report from the Tax Collector**
J. Cleaveland presented the report from the Tax Collector, Jean Bell. J. Bell had nothing substantial to report and that we exceeded our budget expectations. She noted that more people seem to be paying the four quarters up front in July, for the current year. M. Voldstad made a motion to accept the fourth quarter report from the Tax Collector. J. Woodard seconded, and the motion was approved unanimously.
4. **Receive the fourth quarter report from the Board of Education**
In the absence of S. Bucceri, J. Cleaveland discussed multiple line items:
4600 – Building Supplies - over budget, due to a new contract with Cintas for custodial supplies, which they anticipated.
5200 – Upper Building Improvements, unanticipated repairs to the plumbing and sewer system, which they will take care of permanently during the summer using the capital repair funds.
R. Cantele made a motion to accept the fourth quarter report from the Board of Education. M. Voldstad seconded, and the motion was approved unanimously.
5. **Receive the fourth quarter report from the Board of Selectmen**
J. Cleaveland discussed multiple line items:
Revenue: 6120-7110- The difference in these line items from last year to this year are the collections by the Town Clerk for conveyance fees and the Building Department for building fees. Revenues are looking very good for the town, and he hasn't finished out the year at this time, still waiting on some revenues to come in.
Expenses: Legal Fees are approximately \$35,000 over budget. C. Rand gave a brief overview of all the litigations within the fiscal year.
2005 – Volunteer Pension, paper work was not submitted on time, so we were unable to make a contribution to their pension fund; we will have to carry some money over on that.
6097 – Housing Coordinator (Continue to enforce)
7020 – Lake Management, Twin Lakes Weed Treatment was late last year, which fell into our FY21-22
7040 – Trotta Field (lights for Paddle Tennis Courts, funds raised by group, expensed from Recreation)
7060 – Town Grove, Over expensed due to wages
8510 – Cemeteries: Near Dutcher's Bridge, Private donation covered the cost of the over expense
R. Cantele made a motion to accept the fourth quarter report from the Board of Selectmen. E. Vail seconded, and the motion was approved unanimously.
6. **To discuss and vote on items to continue in force.**
J. Woodard made a motion for three items to continue in force: Div. 2005 - Volunteer Pension \$27,000; Div. 6097, Housing \$10,000. M. Voldstad seconded, and the motion was approved unanimously.
7. **Conduct such other business that is proper to come before the meeting.**
C. Rand asked to discuss current fiscal year items including ARPA funds, the Railroad Station Depot building grant, Lakeville village traffic study, sewer mains and LOCIP.
8. J. Woodard made a **motion to adjourn** at 5:39pm. R. Cantele seconded, and the motion was approved unanimously.