

SALISBURY HISTORIC DISTRICT COMMISSION

REGULAR MEETING

SEPTEMBER 6, 2022 – 9:00AM (VIA ZOOM)

1. Call to Order. Present: Carol Mason, Elyse Harney, Tom Callahan, M.C. Taylor and Heidi Hoeller. Absent: Robert Highsmith and Kathy Voldstad.
2. **Approval of Agenda. So Moved** by T. Callahan, seconded by M. C. Taylor and unanimously **Approved**.
3. **Approve Minutes of June 7, 2022. So Moved** by E. Harney, seconded by M. C. Taylor and **Approved** with one abstention (T. Callahan was not present at that meeting.)
4. COA #2022-005 / 72 Main Street (Former St. John's Rectory) / Newcomb (Sullivan) / Build In-ground Swimming Pool / DOR: 08/29/2022
Deborah Newcomb, owner, and Gayle Sullivan, representing the contractor, indicated that the pool surround work can be provided. T. Callahan had done a site visit and noted that the pool will be toward the back of the property, closer to the barn. He indicated that the fencing and the location of the equipment are the issues; he wants additional information about those items and a site map. John Newcomb, owner, suggested that the information would be made available before the October 4, 2022 meeting. He added that they have installed lots of evergreens and other landscaping for screening. T. Callahan wants to see the plan for the fencing, equipment and location of the pool. A **Motion to Accept Application #2022-005 and Schedule for Public Hearing October 4, 2022** was made by T. Callahan, seconded by M. C. Taylor and unanimously **Approved**.
5. Subcommittee: M.C. Taylor and C. Mason met with Mat Kiefer at his office and are getting very close on the map project update. C. Mason will send around information on the Handbook to members for review and comment.
6. Other Business: C. Mason and E. Harney commented on the Town map and SHD designations. T. Callahan talked about the new on-line permitting process; contractors will have to identify property, if it is in the SHD. The new applications will help the building inspector, Mike Carbone. Contractors will have to find out the details to figure out how to get permits. M.C. Taylor mentioned that the map and field cards will help people check on the details; she added that all addresses for Historic properties should be noted first (not just names). T. Callahan mentioned getting homeowners to understand what to do and reminding them is important. C. Mason will work on writing an acceptable welcome letter for new Historic home buyers; the list of property transfers could be used.
7. **Adjournment. So Moved** by T. Callahan, seconded by E. Harney and unanimously **Approved**.