

SALISBURY HISTORIC DISTRICT COMMISSION

REGULAR MEETING

NOVEMBER 1, 2022 – 9:00 AM (VIA ZOOM)

1. Call to Order. Present: Elyse Harney, Tom Callahan, Robert Highsmith, Carol Mason, M.C. Taylor and Heidi Hoeller (Alternate).
2. **Approval of Agenda. So Moved** by T. Callahan, seconded by E. Harney and unanimously **Approved**.
3. **Approval of the Minutes of October 4, 2022. So Moved** by T. Callahan, seconded by C. Mason and **Approved**. R. Highsmith did not vote/was absent.
4. **Approval of the Minutes of October 18, 2022. So Moved** by T. Callahan, seconded by R. Highsmith and **Approved**. H. Hoeller did not vote/was absent.
5. COA Application 2022-007 / 62 Main Street / Rooney / Replace Rear Entry Porch
Kaelan Rooney described the proposed replacement of the rear entry porch, using the same design and like-kind materials. R. Highsmith pointed out that the rear porch can't be seen from Main Street. T. Callahan indicated that the SHDC had no jurisdiction, if not visible from the street and noted the use of like-kind materials; he suggested accepting and waiving the application. A **Motion to Waive COA Application 2022-007 because the porch is not visible from the street and the use of like-kind materials**, was made by T. Callahan, seconded by C. Mason and unanimously **Approved**.
6. Subcommittee: M.C. Taylor and C. Mason – report. C. Mason reported that there were no updates at this time, but will email any updates to the Commission, as available. T. Callahan suggested that the SHDC look at the Sharon website, as it has updated information about solar and other topics; he would like this SHDC to commit to updating the Salisbury website. C. Mason suggested that the Sharon website might be used as a model. T. Callahan offered to take on the project of looking at other town's websites and will report back at the Jan. 2023 meeting.
7. Update on C. Mason's meeting with Abby Conroy re: OpenGov and our COA.
C. Mason met with Abby Conroy (Land Use Administrator) about the new OpenGov online software. Abby suggested adding the link to the handbook, when update. C. Mason will keep up with the website, but not the OpenGov system yet.
 - C. Mason suggested that the Commissioners have one-on-one personal meetings to get to know each other better. She also would like to get a short letter mailed out to

Historic District property owners; E. Harney offered to help. T. Callahan pointed out that all P.O. Boxes are listed on the tax field cards; Abby Conroy and Kayla Johnson can also provide information.

- T. Callahan mentioned that he is going to call Mike Carbone, regarding the old Lakeville firehouse, which is in the Historic District; outside work will require a COA.
- C. Mason has posted the meeting dates for 2023 on the website: <https://www.historiclisburyct.org/> She noted that E. Harney has agreed to be re-appointed and H. Hoeller is staying on next year, as well. H. Hoeller will work on providing links to tax credit information for the website, perhaps a drop-down menu of benefits or FAQs; she will draft something for the January 2023 meeting.

8. Comments regarding the Transfer list from September. R. Highsmith asked if there were any new Historic property owners; T. Callahan responded that there will be a house on Main Street, which has sold and will close soon.

9. Other business – None

10. Adjournment. So Moved by t. Callahan, seconded by C. Mason and unanimously **Approved.**