

SALISBURY ECONOMIC DEVELOPMENT COMMITTEE

REGULAR MEETING

FEBRUARY 15, 2023 – 5:30PM (VIA ZOOM)

Present: Janet Graaff, Kitty Kiefer, Carol Sadlon Robert Schaufelberger and Bruce McEver. Absent: Ward Belcher and Tom Shachtman.

1. **Approval of Agenda. So Moved** by R. Schaufelberger, seconded by K. Kiefer and unanimously **Approved.**
2. **Approval of Minutes of January 18, 2023.** J. Graaff asked that the following corrections be made: Under Item 7, to add “There are 2 sites, 1 at the Grove and 1 at the Library.” To clarify “not who, but whether the Town or the Library pays the electric bill and who controls the parking spaces at the Library.” Under Item 8, omit “There will be a plan to study improvements at the Grove....” A **Motion to Approve the Minutes of January 18, as amended,** was made by K. Kiefer, seconded by R. Schaufelberger and unanimously **Approved.**
3. High-speed Internet update – K. Kiefer and T. Shachtman have worked on a questionnaire. K. Kiefer indicated that the key to getting fiber (internet service) is to get support from the residents of Salisbury. She has spoken to some business owners already and will be talking to people in the spring, asking questions about their internet experience. She and T. Shachtman will try to have a draft questionnaire ready before the March meeting. There could be different questions for business and residential customers. K. Kiefer will be in contact with a person from Frontier about attending an SEDC meeting. There was discussion about possible subsidies available from the State or NWCOG; J. Graaff or R. Schaufelberger will try to set up a special meeting with Curtis Rand.
4. Academy Street/Railroad Street Project – C. Sadlon indicated that she is beginning the project. She mentioned that Colliers is interviewing people in the area and she would like to get their notes; J. Graaff will email Abby Conroy about that. There will be a PZC-Colliers charrette, for public response to the concept plans, on Saturday, March 18th from 10-12 at the Grove Senior Center; attendance is encouraged.
5. Other projects – B. McEver will be working on the extended rail trail project; he will report on this in the future. K. Kiefer noted that rights-of-way are a big issue. C. Sadlon will send him some contact information. R. Schaufelberger did not have an update yet on EV charging stations. He attended a recent webinar, regarding battery charging systems for larger towns. It is a clean way of generating emergency power, but very large to build and expensive.

6. FYE 2024 Budget Requests – J. Graaff met with Joe Cleaveland; funds are available, but not as a budget item. Expenses should be sent to C. Rand and J. Cleaveland for approval. The SEDC does have some anticipated expenditures.
7. SEDC Mission/Mandate Rewording – Tabled to a future meeting.
8. Public Relations – R. Schaufelberger reported that he and J. Graaff have town email addresses, which are forwarded to them. He pointed out that email is for informational purposes only, per FOIA, not for making substantive decisions. The webpage has been updated; documents go to Emily Egan for posting. The SEDC would like to be included in the next Annual Report.
9. Discussion Topic – J. Graaff and C. Sadlon are interested in the on-going discussion about the Pope Land Design Concepts that have been presented. J. Graaff would like more data from the Recreation Dept., as evidence for the list of facilities desired. J. Graaff is concerned that the public will ask for justification; C. Sadlon expressed that housing is the primary purpose.
10. POCD update and submission request due March 3, 2023 – J. Graaff asked who would like to help her draft a section for the POCD; C. Sadlon offered to help, she is interested. J. Graaff mentioned that the PZC is working on both regulations and the POCD. K. Kiefer pointed out that the last PZC meeting, public comments on the POCD were not being taken.
11. FOIA information for town committees – J. Graaff asked the members to listen to the training video, regarding conversations between meetings. The video explains what it is possible to do without a public meeting being set up. Any plans and decisions happen at meetings; all meetings are open to the public.

Adjournment. So Moved by K. Kiefer, seconded by C. Sadlon and unanimously **Approved**.