



BOF – Minutes – 2.15.2023

The Board of Finance Special Meeting minutes of February 15, 2023.

Present: Pari Forood, Chairman; Rick Cantele: Joseph Woodard; Michael Voldstad; Janet Graaff; George Sinnamon, Auditor; Joseph Cleaveland, Comptroller; Curtis Rand, First Selectman; Christian Williams, Selectman; Sue Bucceri, SCS Board Clerk; Emily Egan, Secretary. **Absent:** Emily Vail.

P. Forood **called the meeting to order** at 6:01pm.

R. Cantele made a motion to **approve the minutes** of the October 18, 2022 Quarterly Meeting. J. Woodard second, and the motion was approved unanimously.

George Sinnamon, newly hired auditor from Sinnamon & Associates, LLC, gave an overview of the process and procedures used to conduct the audit. After a brief summary of the general results from the audit, he mentioned that the Town is in excellent financial position. M. Voldstad made a motion to receive and present the Town Audit Report at the special Town Meeting to be held on Wednesday, March 8, 2023. J. Woodard seconded, and the motion was approved unanimously.

J. Cleaveland presented the **quarterly report for the Tax Collector**. He mentioned more people are paying their taxes in full during July than previous years. R. Cantele made a motion to accept the quarterly report from the Tax Collector. J. Woodard seconded, and the motion was approved unanimously.

S. Bucceri presented the **quarterly report for the Salisbury Central School Board of Education (SCS BOE)**. She mentioned the higher expensed percentage in Supplies-Educational; there were many new teachers who all required supplies for their classrooms. S. Bucceri mentioned that they are working on the budget for next year, the draft budget has a 3% increase at this time (just over \$181,000). Their portion of the Region One budget is showing approximately a 5% increase (just over \$200,000); the total education draft budget is at 3.83% increase (just over \$388,000). They do expect the draft budget to be lower by the initial presentation on March 9, 2023. S. Bucceri mentioned that the BOE has committed to providing free meals (breakfast & lunch) to all students for the remainder of the school year. The Governor has just signed legislation to provide funding for the rest of the school year for meals. She also mentioned the area of which the entire region is really suffering in is substitutes. J. Woodard made a motion to accept the quarterly report from Salisbury Central School Board of Education. R. Cantele seconded, and the motion was approved unanimously.

J. Cleaveland presented the **quarterly report for the Board of Selectmen (BOS)**. For revenue, construction fees (7110) remain high. The BOS had increased this line-item last fiscal year budget by \$120,000; we already have exceeded that in revenue at this time. In expenses, Pension Plan (1058): the town has spent approximately \$54,000 at this time. This was a negotiated change in the union contract. C. Rand commented on line items that have continually increased over the past few years including trees and legal fees. He gave a brief update on current projects including sidewalks and the Pope property. R. Cantele made a motion to accept the quarterly report from the Board of Selectman. M. Voldstad seconded, and the motion was approved unanimously.

R. Cantele made a motion to adjourn at 6:59pm. M. Voldstad seconded, and the motion was approved unanimously.