

Salisbury Pathways Committee

Seventy Third Meeting

Special Meeting

Date and Time: Monday, February 27, 2023, at 5:00 p.m.

Location: Virtual via Zoom.

Present via Zoom: Natalia Smirnova, Kathy Trahan, Chris Williams, Gerry Stanton

Minutes:

Call to order – 5:01 p.m.

1. Approval of the minutes of December 12, 2022, and of Special Meeting on February 3, 2023.
Minutes of both meetings approved unanimously.

2. Status of the Connectivity Grant.
 - Chris Williams reported that the State agreed to give additional 15% to the Connectivity grant due to increased costs during the 5-year period after we secured the grant in 2018. The letter from DOT from February 7, 2023, is attached. The CT State commitment is now \$458,122.05.
 - The budget was adjusted to account for savings that the Town proposed. The explanation of the fee adjustment from David N. Battista, PE, Senior Project Manager, Senior Project Engineer of Haley Ward company is attached. The construction company will need to agree and sign the scope of work. We are waiting on this.
 - Curtis found the Construction Inspector who must be appointed by the Town to supervise the job.

3. Status of the TRIP application.
Lenard Engineering is doing the paperwork for TRIP application. The survey is done. Now, the planning stage.
Three parts: (1) Connecting from the new sidewalk at Meadow to the Firehouse. (2) Rt. 41 North to Cobble Road; (3) Cobble Road to Rt 44.
TRIP grant asks for being “shovel ready”. Therefore, we need to secure P&Z support. This will be a “major upgrade to the municipal infrastructure” → Need the zoning approval.
Chris talked with Aby Connroy, Salisbury Land Use Administrator. The presentation to P&Z Commission will be on 3/20 at 5:30 p.m. where TRIP grant will be reviewed.
TRIP grant is due on 4/28 to the State.

4. Discussion of the House Bond Request Form from Maria Horn.
 - Chris Williams reported that bonding is not sufficient for sidewalks. The Town will use the American Recovery Act (COVID) money to support the Connectivity grant fulfillment.
 - Kathy Trahan and Natalia Smirnova argued that the Bond Form’s importance is in pushing us to develop supporting materials for any grant or funding source applications. We can use this form to develop a framework, collect materials, and be ready for any future grants.
 - The Committee decided to use the Bond Form to embark on the Strategic Planning laying the groundwork for future pathways extensions. Natalia, Kathy, and Gerry will start that process. Pat will be supporting the engineering side of things.

5. Citizens comments – no citizens were present.
6. New Business – Natalia, Kathy, and Gerry to start articulating the plan for Strategic Planning.

Meeting adjourned at 5:31 p.m.

Minutes respectfully submitted by Natalia V. Smirnova, Secretary, on March 5, 2023.



STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION
 2800 BERLIN TURNPIKE, P.O. BOX 317546
 NEWINGTON, CONNECTICUT 06131-7546
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February 7, 2023

The Honorable Curtis Rand, First Selectman
 Town Hall
 27 Main Street PO Box 548
 Salisbury, CT 06877
crand@salisburyct.us

Dear First Selectman Rand,

Subject: Supplemental Commitment to Fund Letter

Community Connectivity Grant for the Salisbury Central School to Emergency Shelter
 State Project No. 0170-3513GR
 CCGP ID# C121-0101
 Town of Salisbury

On August 9, 2018, the Town of Salisbury was awarded a grant under the Community Connectivity Grant Program (CCGP) by the State of Connecticut, Department of Transportation (Department) for \$398,367.00, and a Commitment to Fund Letter was executed between the Department and the Town of Salisbury on January 30, 2019. Subsequent to this commitment the Department has approved additional funds increasing the original grant amount by \$59,755.05 (15%).

The Department hereby commits to fund eligible project construction costs up to the revised grant amount of \$458,122.05.

This project continues to be subject to all conditions specified in the original commitment to fund letter dated January 11, 2019, and fully executed on January 30, 2019. The project is to be administered by the Municipality in accordance with the CCGP Project Administration Guide, as may be revised. The guidelines are available at the following website: [CT Connectivity CCGP](#)

If the Municipality accepts this Supplemental Commitment to Fund, the municipal Chief Administrative Officer must sign below and return a copy of this letter to this office within thirty (30) days. **Transmission via e-mail is preferred.**

If you have any questions, please contact the Project William Champagne at william.champagne@ct.gov.

Very truly yours,

Kimberly Lesay

Digitally signed by Kimberly Lesay
 DN: cn=Kimberly Lesay, ou=Connecticut Department
 of Transportation, ou=Bureau Chief of Policy &
 Planning, email=kimberly.lesay@ct.gov, c=US
 Date: 2023.02.07 18:01:52 -0500

Kimberly Lesay
 Bureau Chief
 Policy and Planning

Concurred By *Curtis Rand* Date *2/8/2023*
Print Name: The Honorable Curtis Rand, First Selectman

Enclosure(s)

Craig Babowicz/

Cc: Marc Mancini, PE (mmancini@slrconsulting.com)



HALEY WARD

ENGINEERING | ENVIRONMENTAL | SURVEYING

CLIENT: Town of Salisbury Job No.: TBD

PROJECT: Sidewalks - Phase 1, 2, & 3

SUBJECT: Fee Adjustment for Elimination of Phase 3

COMP. BY: DNB CHK. BY: TAP DATE: 02/13/23

<u>Task</u>	<u>Task Description</u>	<u>Original Proposal Fee</u>	<u>Adjustment Eliminate Phase 3</u>	<u>Revised Contract Fee</u>
1	Initial Services	\$ 6,800	\$ (800)	\$ 6,000
2	Phase 1 Semi-Final Design	\$ 18,100	\$ -	\$ 18,100
3	Phases 2 & 3 Preliminary Design	\$ 18,800	\$ (9,400)	\$ 9,400
4	Public Information Meeting	\$ 2,300	\$ (300)	\$ 2,000
5	Trip Grant Application	\$ 5,300	\$ -	\$ 5,300
Totals:		\$ 51,300	\$ (10,500)	\$ 40,800