

SALISBURY HISTORIC DISTRICT COMMISSION

REGULAR MEETING

APRIL 4, 2023 – 9:00AM (VIA ZOOM)

1. Call to Order. Present: Carol Mason, M.C. Taylor, Tom Callahan, Robert Highsmith and Heidi Hoeller (Alternate). Absent: Elyse Harney. H. Hoeller was appointed voting alternate for E. Harney.
2. **Approval of Agenda.** C. Mason added an Item 5.a., Discussion of a new COA and schedule a special meeting. A **Motion to Approve the Agenda, as amended**, was made by C. Mason, seconded by T. Callahan and unanimously **Approved**.
3. **Approval of Minutes of March 7, 2023.** C. Mason asked that the minutes under Item 5 be amended to include “The COA for the pool was waived, as long as there is no fence; if there is going to be a fence, it needs a new COA.” A **Motion to Approve the Minutes of March 7, 2023, as amended**, was made by C. Mason, seconded by T. Callahan and unanimously **Approved**.
4. Public Hearing – COA Application #2023-003 / 9 Academy Street (Holt House)
The Legal Notice was read by T. Callahan. R. Highsmith commented that he is concerned with the scale of the sign; it is too large on the side of the building. H. Hoeller, C. Mason and M.C. Taylor expressed concerns also. A **Motion to Open the Public Hearing** was made by C. Mason, seconded by T. Callahan and unanimously **Approved**. It was noted that the Applicant was not present. A **Motion to Continue the Public Hearing on this COA Application for 9 Academy Street to the Next Meeting**, was made by C. Mason, seconded by T. Callahan and unanimously **Approved**.
5. COA Application #2023-004 / Landowska House / 63 Millerton Road (Churchill) / Build New Carriage House and Expand Existing Mudroom
T. Callahan reviewed his March 15th site visit; he looked at the scale and size compared to the Landowska House. He noted that the structures would be visible from the drive up, but the height and scale are in line. He was OK with the grading, as well as the connections with the historic house; there were no red flags on the property. A **Motion to Accept COA Application #2023-004 and Schedule for Public Hearing on May 2, 2023**, was made by C. Mason, seconded by T. Callahan and unanimously **Approved**. The Legal Notice will appear in the Lakeville Journal.

5.a. There was brief discussion about another new COA application for 63 Millerton Road which was not received in time to be included in on this agenda. There was discussion about having a Special Meeting on Friday, April 14, 2023 at 9:00am to receive the new COA application for 63 Millerton Road and to Continue the Public Hearing for 9 Academy Street, as well. T. Callahan

will contact the applicant for 9 Academy Street, to make them aware of the date and time. A **Motion to Have a Special Meeting on Friday, April 14, 2023 at 9:00am**, was made by C. Mason, seconded by H. Hoeller and unanimously **Approved**.

6. Comments regarding HD properties on Transfer list – T. Callahan mentioned that there was a recent sale of the Stone House on Taconic Road. He added that the new owners had been made aware that the house is in the Historic District. C. Mason will send a welcome letter from the SHDC.
7. Pope Land Property review of report written by T. Callahan. T. Callahan reviewed his report from the original Pope Committee pgs. 4-6: https://www.salisburyct.us/wp-content/uploads/2021/02/PLC2.0-POPE_Land_Committee_Report_FINAL12.2020.pdf He suggested that specific questions to the Pope Land Design Committee (PLDC) are premature. He suggested that the SHDC will want to be involved at the beginning of the design phase and suggested that SHDC members should attend PLDC meetings, if interested. He mentioned that Affordable Housing with a village-feel should be respected. Chair C. Mason acknowledged public comment from George Massey. Mr. Massey expressed his opinions about the proposed plans; he may contact the SHDC in the future,
8. RFP for the pamphlet – R. Highsmith and T. Callahan met with Curtis Rand, who will help facilitate contact with someone at the State level. R. Highsmith will follow-up with Mr. Rand.
9. Update on meeting with Abby Conroy – C. Mason mentioned background information for some COA applications is helpful. Kayla Johnson has all of the correct addresses and it has been pointed out that a couple of them are wrong on HD properties, such as Holleywood in Lakeville. There is some confusion as to whether the (Hollywood) carriage house is part of the Historic District; C. Mason will check the records at Town Hall.
10. Subcommittee: M.C. Taylor and C. Mason – no update on the map project. C. Mason is working on the draft of the outreach letter.
11. Other Business – R. Highsmith brought up the idea of re-starting the annual HD property owners gathering; he would consider hosting. The idea will be discussed at another meeting. T. Callahan asked if there was an update about the requirement to publish notices in the newspaper; there is no new information yet. H. Hoeller asked that the SHDC page be updated with correct dates.
12. **Adjournment. So Moved** by C. Mason, seconded by T. Callahan and unanimously **Approved**.