

SALISBURY SUMMER JOB PROGRAM – 2023

General Description of Program

The Summer Job Program is a service provided by the Town of Salisbury for its youth, funded by private donations and Town of Salisbury. This generally is the young person's first formal job experience. The director reviews the applications with site managers and together agrees upon job placements. The goal is trying to match the best person to the jobs available. Applicants must be **Fourteen, fifteen or sixteen** years of age, and a **resident of Salisbury/Lakeville**. Placement is based on a demonstration of good character, commitment to the program, and monies available. This is a commitment program; the program runs from Monday, June 26 to Friday, August 4th, Participants can work up to **twenty-hours a week depending on age and the need**. All employees will fill out accurate time sheets **PER A GOOGLE TIME SHEET THAT I WILL SHARE WITH YOU AND YOUR SITE MANAGER. (Please note time sheets may change back to hard copies)** **All payments will be direct deposit.** Each participant will be visited at the job site, and will evaluate job performance. **These jobs are a serious commitment and exemplary behavior is required at all times.**

Morning positions at Extras (9:00-1:00) (Program starts a week later)

Afternoon positions at Extras (1:00-5:00) (Program starts a week later)

Morning positions for Salisbury Central Maintenance (8:00-12:00)

Morning/Afternoon positions at the Town Grove (grounds work) (8:30-12:30) or (12:30-4:30)

Recreation programs (has its own schedule) All rec. sites must have some knowledge. (This program runs longer) Extends to August 11th.

Swimming

Boating, Sailing, Kayaking

Tennis

Possible Other

Historical Society & SAHS (must have an interest in History) (This program hours and days tend to run different) Please see the attached or following information.

Please also note that those applying for Extras will need to have a copy of a recent physical per request of the State of CT. If you have turned 16 you will need to be fingerprinted. Extras will have the necessary form.

SOCIAL SECURITY CARD (will be needed at time of hire)

MAIL OR EMAIL APPLICATION TO:

Mrs. Pat Stevens

pstevens@salisburycentral.org

Salisbury Central School

P.O. Box 1808

45 Lincoln City Rd.

Lakeville, CT 06039

Please no dropped off applications

Note: Applications must be filled out in full, and signed by yourself and a parent.

This is a commitment of at least four-weeks, we ask if you are not able to commit that you, please not apply.

Full time resident student get preference. Deadline for applications is May 31, 2023

SUMMER JOB PROGRAM 2023

NAME _____

SCHOOL NOW ATTENDING _____

MAILING ADDRESS _____

STREET ADDRESS _____

PHONE# _____ **E MAIL ADDRESS** _____

DATE OF BIRTH _____ **AGE** _____

TYPE OF JOB DESIRED _____

PERSON TO CONTACT IN CASE OF EMERGENCY

EMERGENCY PHONE # _____

Only apply if you are able to work at least Four weeks of this program: _____

DATES NOT ABLE TO WORK:

For those who have not worked in the program before, please include one written reference from school or a non-family member. This reference can be received after you submit the application, but will not be processed till the reference has been received.

Signature of Applicant _____

Signature of Parent _____

Job Description for 2023 Summer Youth Position(s) with SAHS

The Salisbury Association Historical Society (SAHS) and the Salisbury Town Historian are seeking help with the preservation and celebration of town history. We hope to hire one or two people from the Salisbury Youth Jobs Program for this purpose. The locations for this work will be the Academy Building in Salisbury and the Scoville Memorial Library. The primary supervisor for this position will be SA Executive Assistant Lou Bucceri, but work will also be done with the Salisbury Town Historian, Jean McMillen, and Salisbury Association Curator Katherine Chilcoat. Tasks will include, but are not limited to:

- Add historic photographs to the Salisbury Association's collection by helping to scan them
- Learn about what is pictured in the photos and add the information to the photos' electronic files
- Assist with the effort to make the photos available online
- Assist with the Historical Society's efforts to use social media and help instruct others on how to use it
- Help review and organize historical documents and records about Salisbury
- Assist with research on subjects related to town history in preparation for a future exhibit