

SALISBURY HISTORIC DISTRICT COMMISSION

REGULAR MEETING

JULY 11, 2023 – 9:00AM (VIA ZOOM)

1. Call to Order. Present: Carol Mason, Tom Callahan, Robert Highsmith, M.C. Taylor and Heidi Hoeller (Alternate). Absent: Elyse Harney. H. Hoeller was appointed Voting Alternate for E. Harney.

2. Approval of Agenda. The Agenda was amended to include Item 3. A – Public Hearing / COA Application #2023-012. A **Motion to Approve the Agenda, as amended**, was made by T. Callahan, seconded by R. Highsmith and unanimously **Approved**.

3. **Approval of Minutes of June 6, 2023. So Moved** by T. Callahan, seconded by R. Highsmith and unanimously **Approved**.

3.A. Public Hearing / COA Application #2023-012 / 84 Main Street / Construction of New Shed
T. Callahan read the Legal Notice. R. Highsmith recused himself from the discussion and vote. It was noted that the shed would be visible from parts of Main Street; the dimensions were given. There were no additional questions. A **Motion to Open the Public Hearing** was made by T. Callahan, seconded by H. Hoeller and unanimously **Approved**. There was no further discussion or public comment. A **Motion to Close the Public Hearing** was made by T. Callahan, seconded by H. Hoeller and unanimously **Approved**. A **Motion to Approve COA Application #2023-012 for the Construction of a Shed at 84 Main Street**, was made by C. Mason, seconded by H. Hoeller and unanimously **Approved**.

4. COA Application #2023-013 / 84 Main Street / Renovation of South Carriage House Façade and Adjustment of Previously Approved West Façade of Barn / DOR: 07/04/2023
Robert Highsmith, Owner, described the proposed renovations. The carriage house bays, now covered, would be removed and replaced with 2 large identical windows. T. Callahan asked how much is actually visible; Mr. Highsmith's answer was not much. They are re-purposed true divided-light windows, almost identical in size to the doors being removed. The modification of the street-facing barn elevation would include using another set of true divided-light windows with larger panes of glass and removing a round window. H. Hoeller asked if the circular window was original and if the barn would have had doors originally; Mr. Highsmith answered that it was a hay barn originally. He noted that they found the inscription of "1856" and saved it. C. Mason liked the symmetry of the plan. A **Motion to Accept COA Application #2023-013, 84 Main Street, and Schedule a Public Hearing for July 25, 2023 at 9:05am**, was made by T. Callahan, seconded by H. Hoeller and unanimously **Approved**.

5. There was no update on the transfer list.
6. There was no update on the RFP for the Pamphlet. R. Highsmith and C. Mason will meet with Abby Conroy to discuss further.
7. There was no meeting with Abby Conroy this month.
8. Subcommittee: M.C. Taylor and C. Mason – No update.
9. Other Business – T. Callahan mentioned that there is an accepted offer at 50 Main Street and will have new owners soon. R. Highsmith asked to have a discussion about the Pope property and the SHDC involvement. T. Callahan and C. Mason felt the SHDC should follow the Pope Land Design Committee progress on their Town webpage and be familiar with the Historic part of the property. T. Callahan pointed out that there are parts of an old stone wall that divided the old farms, left within the hedgerow. He also noted that the Pope Land Design Committee has done a good job of keeping the process open and getting community support. The SHDC is appreciative of their efforts and looks forward to working with them on the plan, as it develops.
10. **Adjournment – So Moved** by T. Callahan, seconded by R. Highsmith and unanimously **Approved.**