

SALISBURY AFFORDABLE HOUSING COMMISSION

REGULAR MEETING

OCTOBER 19, 2023 – 5:30PM (VIA ZOOM)

1. Call to Order. Present. Jennifer Kronholm Clark, Vivian Garfein, Lee Sullivan, Jim Dresser, Katie White and Hannah Pouler (Communications Consultant). Absent: Mary Close Oppenheimer, Pat Hackett, Abeth Slotnick and Jon Higgins.
2. **Approval of the Agenda. So Moved** by V. Garfein, seconded by L. Sullivan and unanimously **Approved**.
3. **Approval of the Minutes of September 21, 2023.** A typo needed to be corrected under Public Comment to read: "...School is on Friday..." A **Motion to Approve the Minutes, as amended**, was made by V. Garfein, seconded by J. Dresser and unanimously **Approved**.
4. Coordinator's Report. 2 inquiries about affordable housing had been received and referred to CREM.
5. Business: Term Renewals – A. Slotnick; P. Hackett; V. Garfein. J. Kronholm Clark had spoken with all 3 and they agreed to continue on the Commission for another term. A **Motion to Recommend to the Board of Selectmen to Appoint Abeth Slotnick, Pat Hackett and Vivian Garfein as Members of the SAHC for 3-Year Terms to 11/2026**, was made by J. Dresser, seconded by L. Sullivan and **Approved with one abstention**, V. Garfein.
6. Discussion/Comments: Pope Land Design (PLDC) Presentation 9-21-2023.  
L. Sullivan commented on the thoughtful presentation and mentioned that she supports having the hedgerow; J. Dresser agreed. L. Sullivan also commented that it is too soon to assign housing units; the Housing Committee and Housing Trust need to figure that out, as well as the role of the SAHC, going forward. J. Dresser suggested that the Town should keep paying for the pre-development; the SAHC should continue to support the development of 64 housing units and take the lead in the future. V. Garfein suggested leaving discussion for the future. J. Dresser likes the PLDC work and choice of Concept Design 6.
7. Discussion: Documents Storage  
J. Kronholm Clark referred to an email she received from A. Slotnick, regarding LCCHO advice for storing documents. J. Kronholm Clark spoke to Emily Egan about 2 possible options: 1) a private page on the Town website for Commission members access; documents go through Emily and are subject to FOIA; 2) Emily could save documents on their daily archive system; that is not a collaborative system now. J. Kronholm Clark suggested that the SAHC determine which

documents it wants to keep and if anything should be digitized; she suggested keeping working documents like PowerPoints for public info sessions and the Town AH Plan. Emily would set up the page and upload the documents. L. Sullivan suggested using a web document setup such as Google Docs, which can be collaborative, then exported to other formats. J. Dresser and J. Kronholm Clark noted that email has gotten better, not substantive. Most members preferred the first option to have a private webpage for SAHC members.

8. Updates: 2023 Goals and Subcommittees

- Housing Committee (SHC) – J. Dresser talked about the progress on Dresser Woods; discussions include parking, floor plans, mechanicals, etc. Sarum Village III construction is underway. The SHC is organizing the Lakeville Apartments renovation.
- Pope Property – V. Garfein noted that there will be a PLDC presentation to the IWWC on Monday, October 23<sup>rd</sup>.
- Housing Trust (SHT) – J. Kronholm Clark noted the closing on 70 E. Main Street has happened; there will be a story in the Lakeville Journal. Regarding Perry Street, the project did not qualify for funding in this round. David Berto and Jocelyn Ayer will work on next year's round of funding. Planning & Zoning will have a Public Hearing. Grove Street has more work to be done on it. The SEDC wants to have parking spaces there also; there is an on-going discussion with them.
- Community Support for AH – J. Kronholm Clark mentioned that there is a fast deadline coming up for grant money, regarding how to get housing groups together with other groups. L. Sullivan suggested having a forum with different stakeholders; J. Dresser asked what the purpose would be. J. Kronholm Clark suggested taking the next step beyond awareness and asking what other groups can do for AH; she suggested that there is no urgency to apply for grant money right now.
- Fundraising/Alternative Sources – J. Dresser had no update; the subcommittee needs to meet.
- Explore Additional Properties – No update
- Sustainability – L. Sullivan reported that using geo-thermal for Dresser Woods is not cost effective; money should be spent on other things like windows, to get the most value for the money.
- Town Plan Committee – Disbanded

9. Communications Consultant Update / Monthly Newsletter Items

H. Pouler will include the AH Exhibit; Dresser Woods regular working meetings; SVIII construction; Lakeview renovation plans; Pope Property/IWWC presentation; SHT 70 E. Main Street closing & quote from John Harney; BOS approval of the 2023 AH Plan & link to it.

10. Public Comment – None

11. Chairman's Comments – Nothing further

12. **Adjournment. So Moved** by V. Garfein, seconded by J. Dresser and unanimously **Approved**.