



TOWN OF SALISBURY
CONNECTICUT

BOF – Minutes – 1.23.2024

The Board of Finance Quarterly Meeting minutes of January 23, 2024.

Present: Pari Forood, Chairman; Janet Graaff; Emily Vail; Joseph Woodard; Michael Voldstad; Joseph Cleaveland, Comptroller; Charlotte Hower, Assistant to the Comptroller; George Sinnamon, Auditor; Sue Bucceri; members of the press and public. **Absent:** Rick Cantele.

The meeting was **called to order** at 6:04pm.

J. Woodard made a motion to **approve the minutes** of the October 17, 2023 Quarterly Meeting. M. Voldstad seconded, and the motion was approved unanimously.

George Sinnamon, auditor from Sinnamon & Associates, LLC, gave an overview of the process and procedures used to conduct the audit. After a brief summary of the general results from the audit, he mentioned that the Town is in excellent financial position. J. Graaff made a motion to receive and present the Town Audit Report at the special Annual Town Meeting to be held on Wednesday, February 21, 2024. E. Vail seconded, and the motion was approved unanimously. Copies of the audited report can be found at: <https://www.salisburyct.us/financial-statements/>

J. Cleaveland introduced Charlotte Hower, Assistant to the Comptroller, to the Board of Finance.

J. Cleaveland presented the **quarterly report for the Tax Collector**; there was nothing to report at this time. E. Vail made a motion to accept the quarterly report from the Tax Collector. J. Woodard seconded, and the motion was approved unanimously.

S. Bucceri presented the **quarterly report for the Salisbury Central School Board of Education (SCS BOE)**. She reported that as far as the SCS BOE finances and budget are concerned, they are in a good position right now; there is nothing particular in the report that really needs explanation. S. Bucceri mentioned that they are working on the budget for next year. There is a budget workshop on February 6th, 2024. M. Voldstad questioned if the improvements to the lower building would go over budget and how much is there left to do. J. Woodard made a motion to accept the quarterly report from Salisbury Central School Board of Education. J. Graaff seconded, and the motion was approved unanimously.

J. Cleaveland presented the **quarterly report for the Board of Selectmen (BOS)**. In revenue: OTHER (2150) – includes reimbursements for the Salmon Kill Road bridge, more to be expected from the state. INTEREST (4110); Interest rates are up, that will help us out at the end of the year. TOWN CLERK (6120) & CONSTRUCTION (7110) - we are starting to see a slowdown in the real estate transactions and building permits. In expenses, ACCOUNTING (1038): includes new employee in the accounting department. LEGAL FEES (1041) are down at this point. SNOW/ICE REMOV (3030) – We stocked up the salt/sand bins at beginning of the season. LAKE MANAGEMENT (7020) – We had a very heavy treatment on the lakes. OTHER (9210) \$220,000 is ARPA projects and \$485,000 is the sidewalk project. J. Woodard made a motion to accept the quarterly report from the Board of Selectman. J. Graaff seconded, and the motion was approved unanimously.

M. Voldstad made a motion to adjourn at 6:48pm. J. Woodard seconded, and the motion was approved unanimously.