

SALISBURY HISTORIC DISTRICT COMMISSION

REGULAR MEETING

FEBRUARY 6, 2024 – 9:00AM (HYBRID)

1. Call to Order. Present: Carol Mason, M.C. Taylor, Tom Callahan and Heidi Hoeller. Absent: Robert Highsmith and Howard Sobel (Alternate).
2. **Approval of Agenda. So Moved** by T. Callahan, seconded by M.C. Taylor and unanimously **Approved**.
3. **Approval of Minutes from November 14, 2023. So Moved** by H. Hoeller, seconded by M.C. Taylor and unanimously **Approved**.
4. Transfer Lists – December. T. Callahan mentioned a recent sale of a historic house on Main Street in Salisbury; the new owners were made aware that it is an historic house.
5. Meeting dates for 2024. T. Callahan suggested that the HDC consider having a second meeting in a month, on the third Tuesday, when there is a new application. This will be discussed at the meeting in March.
6. No update, no meeting with Abby Conroy this month. Discussion about the COA application form will be on the agenda in March.
7. COA #2024-001 / 16 Furnace Road / Gawel (Block) / Window Replacements / DOR: 1/16/24  
Daryl Gawel, applicant, described the replacement windows as true divided light windows, configured 6 over 6; they intend to get rid of the storm windows. The Commissioners commented that they looked much nicer. **A Motion to Accept COA #2024-001** was made by T. Callahan, seconded by H. Hoeller and unanimously **Approved**. T. Callahan pointed out that technically, the house is not listed in the HD now; C. Mason noted that the owner thought it was in the HD and wants it to be in the HD. After further discussion, a **Motion to Waive COA #2024-001, 16 Furnace Road, Window Replacements**, was made by H. Hoeller, seconded by T. Callahan and unanimously **Approved**.
8. COA #2024-003 / Scoville Memorial Library / 38 Main Street / Goodell / New Signage / DOR: 1/24/2024  
Karin Goodell, applicant, described the details of the updates to the Library signs. H. Hoeller commented that she likes the new signs and the scale; the drawings are appropriate. T. Callahan commented that the location and distance from the Town sign is appropriate; he asked for details on the finish. Ms. Goodell answered that the sign will be PVC and flat, not

dimensional. H. Hoeller asked if the numbers would be reflective; the answer was no. A **Motion to Accept COA #2024-003 for New Signage at the Library**, was made by T. Callahan, seconded by H. Hoeller and unanimously **Approved**. The Public Hearing is scheduled for Tuesday, March 5, 2024 at 9:05am. The Notice will appear in the Lakeville Journal. The application is posted on the Town website, SHDC page.

9. COA #2024-002 / Academy Building (Slotnick/Rand) / 24 Main Street / Replace Exterior Door on Rear Side of Building / DOR: 1/17/2024

Abeth Slotnick, applicant (Trustee), described the deteriorated condition of the existing door. The new door would be fiberglass with a flat recessed panel painted white with hardware matching the front door. T. Callahan asked if there is consensus among the Trustees on this application; Ms. Slotnick indicated that it would be confirmed at the upcoming Trustee meeting. A **Motion to Accept COA #2024-002 for a Replacement Door at the Academy Building**, was made by T. Callahan, seconded by H. Hoeller and unanimously **Approved**. The Public Hearing is scheduled for Tuesday, March 5, 2024 at 9:05am. The Notice will appear in the Lakeville Journal. The application is posted on the Town website, SHDC page.

10. Public Comment

Abeth Slotnick asked about the Historic District along the Rail Trail on the Pope property and how it came to be. T. Callahan explained that the full description of the history of the designation can be found in the report issued by the Pope Land Committee, pages 4 – 6, at: [https://www.salisburyct.us/wp-content/uploads/2021/02/PLC2.0-POPE\\_Land\\_Committee\\_Report\\_FINAL12.2020.pdf](https://www.salisburyct.us/wp-content/uploads/2021/02/PLC2.0-POPE_Land_Committee_Report_FINAL12.2020.pdf)

T. Callahan described how he and Elyse Harney made the Town aware of the Historic District designation on a portion of the Pope property, when the purchase by the Town came up for a second vote. It was pointed out that the HDC does have a say in development on that portion of the property. T. Callahan added that all inquiries go to Curtis Rand, at this conceptual stage. There were no further public comments.

11. Other Business

T. Callahan will send a copy of the Litchfield COA to the members for review; H. Hoeller will send the COA from Wethersfield. T. Callahan suggested reviewing the forms for best practices, such as having a time limit for the approvals, to be discussed at the next meeting.

C. Mason will work on the Lime Rock properties designations. C. Mason talked about the Tolland HD Handbook, which might be considered as the new HD Handbook for Salisbury is developed. C. Mason mentioned that she has a certificate for Elyse Harney for all to sign and it will be framed.

M.C. Taylor asked if the COA form was going to go online to fill out; that hasn't happened yet, but she will follow up on it with the Land Use office.

12. **Adjournment. So Moved** by T. Callahan, seconded by M.C. Taylor and unanimously **Approved**.