

**TOWN OF SALISBURY INLAND/WETLAND & CONSERVATION COMMISSION  
REQUEST TO THE INLAND WETLANDS AND WATERCOURSE COMMISSION OR AGENT FOR:**

(Circle one) PERMIT TRANSFER – PERMIT EXTENSION – DECLARATORY RULING

1. Applicant(s) Name: Sharri Posen

Mailing Address: P.O. Box 211, Salisbury CT 06068

Phone: 917-355-4394 Email Address: sposen@gmail.com

Applicant(s) interest in land (owner, lessee, option holder, etc.) Owner

*\*\*If applicant is not the owner, then the owner's consent, duly acknowledged, to the proposed activity, must be attached*

2. Owner(s) Name: (If same as applicant, so state) Same as applicant

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

**DECLARATORY RULING** – If you believe your activity falls under Section 4 of the Inland Wetlands and Watercourse Regulations you must ask the Commission for a Jurisdictional ruling to declare your activity as an “As of right use” or “Non-regulated Use”.

- Cite the provision (such as 4.1a, 4.2.b, etc.) 4.3(a)
- Location of Proposed Activity: .25 acre pond at 225 Undermountain Rd., Salisbury CT
- Purpose and description of the proposed activity:  
Conserve soil and vegetation by removing blown-in silt from pond and removing invasive vegetation, as further described in the attached document.

*\*(Include additional pages if needed)*

**TRANSFER OF PERMIT**

Transfer permit \_\_\_\_\_ From \_\_\_\_\_ to \_\_\_\_\_  
*(Name of Permit Holder)**(New Owner/Applicant)*

Reason: \_\_\_\_\_  
\_\_\_\_\_

**EXTENSION OF PERMIT**

I request permit \_\_\_\_\_ for \_\_\_\_\_ to be extended for and  
additional \_\_\_\_\_ Years. *(Regulated Activity- Incl. extra sheets if needed)*

Location of approved activity \_\_\_\_\_

Reason \_\_\_\_\_

Applicant's Signature

Print or type name

Date

Sharri Posen

Sharri Posen

6/9/2025

Owner's Signature

Print or type name

Date

## **Additional Information - Application to Dredge Pond**

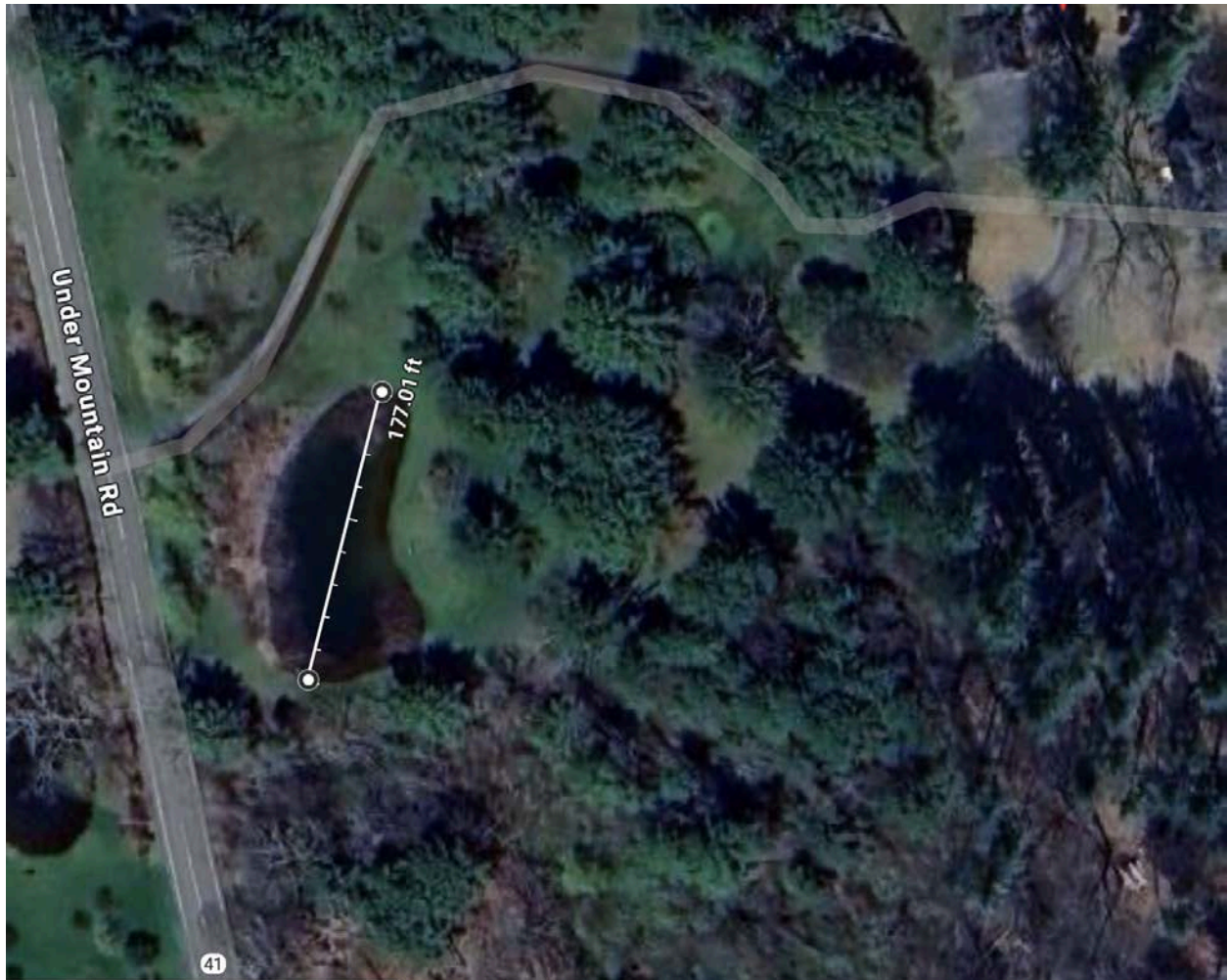
We are proposing to dredge silt and clear invasive species from a small (.25 acre) man-made pond at the west end of the property at 225 Undermountain Road. The pond is directly adjacent to Undermountain Road.

Over the years, the pond bottom has risen substantially because of blown-in sediment, causing the ground around the pond to become highly saturated. In addition, the pond is choked with phragmites and other invasive species.

We have engaged Northwest Dirtworks to carry out the work. The proposed plan is as follows:

- 1) **Preparation:** Silt fencing will be installed around the lower area of the property where the pond discharges, to prevent runoff at the discharge point. Silt fencing will also be installed around the area where the spoils are to be deposited while they dry off (see #3 below). Straw wattles will be installed to keep sediment from the spoils out of the pond.
- 2) **Drainage:** Existing pond water will be drained and relocated to the discharge area. To accommodate continuing water inflow, a small temporary stream channel will be cut so that incoming water can bypass the pond basin and continue flowing downstream.
- 3) **Dredging:** Silt, soil, and vegetation will be removed. Invasive vegetation will be handled in compliance with any applicable disposal restrictions. Removed soil will be placed in a controlled area near the pond, where it will be allowed to dry; this area will also be enclosed with silt fencing and straw wattles. Once dry, the soil will be reused on site to raise the grade of nearby low-lying areas.
- 4) **Base work:** After dredging, the base of the pond will be evaluated to determine whether a clay liner is needed. If so, a six-inch layer of clay will be installed and compacted, and then topped with a thin layer of dredged soil to reduce visual contrast.
- 5) **Refilling the pond:** Once the dredging and base work are complete, the temporary stream will be removed, allowing the pond to refill. Lawn repair and reseeding will follow as needed. Silt fencing will be removed once grass is sufficiently established.

## Overhead View of Site



## Side Views of Pond

*Facing East from Undermountain Rd.*



*Facing South*



**Saturated Soil Adjoining Pond**



**List of Abutting Property Owners:**

:

|              | <b>Name</b>                      | <b>Location</b>              | <b>Mailing Address</b>                          |
|--------------|----------------------------------|------------------------------|---|
| <b>North</b> | BRAUNS FROG ASSOC<br>LLC         | 235<br>UNDERMOUNTAIN<br>ROAD | PO BOX 63<br>SALISBURY CT 06068                 |
| <b>East</b>  | SCHECHTER EDITH +<br>KENNETH     | 56+62 TACONIC<br>ROAD        | PO BOX 304<br>SALISBURY CT 06068                |
| <b>South</b> | SIMPSON JAMES &<br>DANA          | 207<br>UNDERMOUNTAIN<br>ROAD | 207 UNDERMOUNTAIN<br>ROAD<br>SALISBURY CT 06068 |
| <b>West</b>  | TRAGER MARK +<br>LAUREN TRUSTEES | 212<br>UNDERMOUNTAIN<br>ROAD | 212 UNDERMOUNTAIN<br>ROAD<br>SALISBURY CT 06068 |

## STATEWIDE INLAND WETLANDS & WATERCOURSES ACTIVITY REPORTING FORM

Pursuant to section 22a-39(m) of the General Statutes of Connecticut and section 22a-39-14 of the Regulations of Connecticut State Agencies, inland wetlands agencies must complete the Statewide Inland Wetlands & Watercourses Activity Reporting Form for **each** action taken by such agency.

This form may be made part of a municipality's inland wetlands application package. If the municipality chooses to do this, it is recommended that a copy of the Town and Quadrangle Index of Connecticut and a copy of the municipality's subregional drainage basin map be included in the package.

Please remember, the inland wetlands agency is responsible for ensuring that the information provided is **accurate** and that it reflects the **final** action of the agency. Incomplete or incomprehensible forms will be mailed back to the agency. Instructions for completing the form are located on the following pages.

The inland wetlands agency shall mail completed forms for actions taken during a calendar month no later than the 15<sup>th</sup> day of the following month to the Department of Energy and Environmental Protection (DEEP). Do **not** mail this cover page or the instruction pages. Please mail **only** the **completed** reporting form to:

DEEP Land & Water Resources Division  
Inland Wetlands Management Program  
79 Elm Street, 3<sup>rd</sup> Floor  
Hartford, CT 06106

Questions may be directed to the DEEP's Inland Wetlands Management Program at (860) 424-3019.

# **INSTRUCTIONS FOR COMPLETING**

## **THE STATEWIDE INLAND WETLANDS & WATERCOURSES ACTIVITY REPORTING FORM**

*Use a separate form to report EACH action taken by the Agency. Complete this electronic fill-in form as described below. If completing by hand please print and use the PDF version. Do NOT submit a reporting form for withdrawn actions.*

### **PART I: Must Be Completed By The Inland Wetlands Agency**

1. Choose the year and month the Inland Wetlands Agency took the action being reported. If multiple actions were taken regarding the same project or activity then multiple forms need to be completed.
2. Choose ONE code letter to describe the final action or decision taken by the Inland Wetlands Agency. Do NOT submit a reporting form for withdrawn actions. Do NOT enter multiple code letters (for example, if the same project or activity had both a permit issued and enforcement action, submit two forms for the two separate actions).
  - A** = A Permit Granted by the Inland Wetlands Agency (not including map amendments, see code D below)
  - B** = Any Permit Denied by the Inland Wetlands Agency
  - C** = A Permit Renewed or Amended by the Inland Wetlands Agency
  - D** = A Map Amendment to the Official Town Wetlands Map - or -  
An Approved/Permitted Wetland or Watercourse Boundary Amendment to a Project Site Map
  - E** = An Enforcement Action: Permit Revocation, Citation, Notice of Violation, Order, Court Injunction, or Court Fines
  - F** = A Jurisdictional Ruling by the Inland Wetlands Agency (activities "permitted as of right" or activities considered non-regulated)
  - G** = An Agent Approval pursuant to CGS 22a-42a(c)(2)
  - H** = An Appeal of Agent Approval Pursuant to 22a-42a(c)(2)
3. Check "yes" if a public hearing was held in regards to the action taken; otherwise check "no".
4. Enter the name of the Inland Wetlands Agency official verifying that the information provided on this form is accurate and that it reflects the FINAL action of the agency.

**PART II: To Be Completed By The Inland Wetlands Agency Or The Applicant** - If Part II is completed by the applicant, the applicant MUST return the form to the Inland Wetlands Agency. The Inland Wetlands Agency MUST ensure that the information provided is accurate and that it reflects the FINAL action of the Agency.

5. Enter the name of the municipality for which the Inland Wetlands Agency has jurisdiction and in which the action/project/activity is occurring.

Check "yes" if the action/project/activity crosses municipal boundaries and enter the name(s) of the other municipality(ies) where indicated. Check "no" if it does not cross municipal boundaries.

6. Enter the USGS Quad Map name or number (1 through 115) as found on the CT Town and Quadrangle Index Map (the directory to all USGS Quad Maps) that contains the location of the action/project/activity. USGS Quad Map information is available at: <https://portal.ct.gov/-/media/deep/gis/resources/IndexNamedQuadTownpdf.pdf>

ALSO enter the four-digit identification number of the corresponding Subregional Drainage Basin in which the action/project/activity is located. If located in more than one subregional drainage basin, enter the number of the basin in which the majority of the action/project/activity is located. Town subregional drainage basin maps can be found at UConn [CLEAR's website](#): (no roads depicted) or at [CTECO](#) (depicts roads, choose town and a natural drainage basin map).

7. Enter the name of the individual applying for, petitioning, or receiving the action.
8. Enter the name and address or location of the action/project/activity. Check if the action/project/activity is TEMPORARY or PERMANENT in nature. Also provide a brief DESCRIPTION of the action/project/activity. It is always best to provide as much information as possible (for example, don't state "forestry," provide details such as "20 acre forest harvest, permit required for stream crossing.")

9. Carefully review the list below and enter ONLY ONE code letter which best characterizes the action/project/activity. All state agency projects must code "N."

|  |  |
|--|--|
| <b>A</b> = Residential Improvement by Homeowner                  | <b>I</b> = Storm Water / Flood Control   |
| <b>B</b> = New Residential Development for Single Family Units   | <b>J</b> = Erosion / Sedimentation Control   |
| <b>C</b> = New Residential Development for Multi-Family / Condos | <b>K</b> = Recreation / Boating / Navigation   |
| <b>D</b> = Commercial / Industrial Uses                          | <b>L</b> = Routine Maintenance   |
| <b>E</b> = Municipal Project                                     | <b>M</b> = Map Amendment   |
| <b>F</b> = Utility Company Project                               | <b>N</b> = State Agency Project  |
| <b>G</b> = Agriculture, Forestry or Conservation                 | <b>P</b> = Other (this code includes the approval of concept, subdivision or similar plans with no-on-the-ground work) |
| <b>H</b> = Wetland Restoration, Enhancement, Creation            |  |

10. Enter between one and four code numbers to best characterize the action/project/activity being reported. Enter "NA" if this form is being completed for the action of map amendment. You MUST provide code 12 if the activity is located in an established upland review area. You MUST provide code 14 if the activity is located beyond the established upland review area or no established upland review area exists.

|  |   |
|--|---|
| <b>1</b> = Filling   | <b>8</b> = Underground Utilities Only (no other activities)             |
| <b>2</b> = Excavation  | <b>9</b> = Roadway / Driveway Construction (including related culverts) |
| <b>3</b> = Land Clearing / Grubbing (no other activity)            | <b>10</b> = Drainage Improvements                                       |
| <b>4</b> = Stream Channelization                                   | <b>11</b> = Pond, Lake Dredging / Dam Construction                      |
| <b>5</b> = Stream Stabilization (includes lakeshore stabilization) | <b>12</b> = Activity in an Established Upland Review Area               |
| <b>6</b> = Stream Clearance (removal of debris only)               | <b>14</b> = Activity in Upland  |
| <b>7</b> = Culverting (not for roadways)                           |   |

**Examples:** Jurisdictional ruling allowing construction of a parking lot in an upland where the municipality does not have an established upland review area must use code 14, other possible codes are 2 and 10. Permitted construction of a free standing garage (residential improvement by homeowner) partially in an established upland review area with the remainder in the upland must use code 12 and 14, other possible codes are 1 and 2.

11. Leave blank for TEMPORARY alterations but please indicate action/project/activity is temporary under question #8 on the form. For PERMANENT alterations, enter in acres the area of wetland soils or watercourses altered. Include areas that are permanently altered, or are proposed to be, for all agency permits, denials, amendments, renewals, jurisdictional rulings, and enforcement actions. For those activities that involve filling or dredging of lakes, ponds or similar open water bodies enter the acres filled or dredged under "open water body." For those activities that involve directly altering a linear reach of a brook, river, lakeshore or similar linear watercourse, enter the total linear feet altered under "stream." Remember, these figures represent only the acreage altered, not the total acreage of wetlands or watercourses on the site. You MUST provide all information in ACRES (or linear feet as indicated) including those areas less than one acre. To convert from square feet to acres, divide square feet by the number 43,560. If this report is being completed for an agency jurisdictional ruling and detailed information is not available, provide an estimate. Enter zero if there is no alteration.
12. Enter in acres the area of upland altered as a result of an ACTIVITY REGULATED BY the inland wetlands agency, or as a result of an AGENT APPROVAL pursuant to CGS section 22a-42a(c)(2). Leave blank for TEMPORARY alterations but please indicate action/project/activity is temporary under question #8 on the form. Include areas that are permanently altered, or proposed to be permanently altered, for all agent approvals, agency permits, denials, amendments, renewals, jurisdictional rulings, and enforcement actions. You MUST provide all information in ACRES including those areas less than one acre. See directions above (#11) for conversion factor. If this report is being completed for an agent approval or an agency jurisdictional ruling and detailed information is not available, provide an estimate. Enter zero if there is no alteration.
13. Enter the acres that are, or are proposed to be, restored, enhanced or created for all agency permits, denials, amendments, renewals, jurisdictional rulings and enforcement actions. NOTE restored or enhanced applies to previously existing wetlands or watercourses. Created applies to a non-wetland or non-watercourse area which is converted into wetlands or watercourses. For created - question #10 must provide 12 and/or 14 as an answer, and question #12 must also be answered. You MUST provide all information in ACRES including those areas less than one acre. See directions above (#11) for conversion factor. Enter zero if there is no restoration, enhancement or creation.

**PART III: To Be Completed By The DEEP** - Please leave this area blank. Incomplete or incomprehensible forms will be mailed back to the municipal inland wetlands agency.



## Statewide Inland Wetlands & Watercourses Activity Reporting Form

Please complete and mail this form in accordance with the instructions.  
If completing by hand - please print and use the [pdf version](#).  
Incomplete or incomprehensible forms will be mailed back to the municipal inland wetlands agency.

### PART I: Must Be Completed By The Inland Wetlands Agency

1. DATE ACTION WAS TAKEN: year: [Click Here for Year](#) month: [Click Here for Month](#)
2. CHOOSE ACTION TAKEN (see instructions for code): [Click Here to Choose a Code](#)
3. WAS A PUBLIC HEARING HELD (check one)? yes ☐ no ☐
4. NAME OF AGENCY OFFICIAL VERIFYING AND COMPLETING THIS FORM:  
(type name) \_\_\_\_\_ (signature) \_\_\_\_\_

### PART II: To Be Completed By The Inland Wetlands Agency Or The Applicant

5. TOWN IN WHICH THE ACTIVITY IS OCCURRING (type name): Salisbury  
does this project cross municipal boundaries (check one)? yes ☐ no ☒  
if yes, list the other town(s) in which the activity is occurring (type name(s)): \_\_\_\_\_, \_\_\_\_\_
6. LOCATION (click on hyperlinks for information): [USGS quad map name](#): Bashbish Falls or [quad number](#): \_\_\_\_\_  
[subregional drainage basin number](#): 600601
7. NAME OF APPLICANT, VIOLATOR OR PETITIONER (type name): Sharri Posen
8. NAME & ADDRESS OF ACTIVITY / PROJECT SITE (type information): 225 Undermountain Rd., Salisbury CT 06068  
briefly describe the action/project/activity (check and type information): temporary ☐ permanent ☒ description: \_\_\_\_\_  
Dredge .25 acre pond in order to remove extensive silt and invasive species
9. ACTIVITY PURPOSE CODE (see instructions for code): J
10. ACTIVITY TYPE CODE(S) (see instructions for codes): 11, [Click for Code](#), [Click for Code](#), [Click for Code](#)
11. WETLAND / WATERCOURSE AREA ALTERED (see instructions for explanation, type acres or linear feet as indicated):  
wetlands: \_\_\_\_\_ acres open water body: .25 acres stream: \_\_\_\_\_ linear feet
12. UPLAND AREA ALTERED (type acres as indicated): \_\_\_\_\_ acres
13. AREA OF WETLANDS / WATERCOURSES RESTORED, ENHANCED OR CREATED (type acres as indicated): \_\_\_\_\_ acres

DATE RECEIVED:

### PART III: To Be Completed By The DEEP

DATE RETURNED TO DEEP:

FORM COMPLETED: YES NO

FORM CORRECTED / COMPLETED: YES NO