

SALISBURY HISTORIC DISTRICT COMMISSION

REGULAR MEETING

JUNE 3, 2025 – 9:00AM (HYBRID)

1. Call to Order. Present: Carol Mason, Heidi Hoeller, M.C. Taylor and Howard Sobel. Absent: Arek Feredjian (Alternate).
2. **Approval of Agenda. So Moved** by H. Hoeller, **With All in Favor**.
3. Approval of Minutes April 11, 2025 – Tabled
4. Approval of Minutes May 6, 2025 – Tabled
5. Approval of Minutes of May 13, 2025 – Tabled
6. Approval of Minutes of May 21, 2025 – Tabled
7. Transfer List – April 2025. No historic properties.
8. COA #2025-004 / 7 Academy Street (Horace) / Application for Update to Existing Signage in Front of Building / DOR: 5/29/2025
Katie Arevelo, representing the applicant, described the new sign as being the same size, with added lettering and in a different color. The Commission reviewed the image of the new sign and had no questions. A **Motion to Waive COA #2025-004, as “Like-Kind”, Without Public Hearing**, was made by H. Hoeller, seconded by M.C. Taylor, **With All in Favor**.
9. Discussion: Update process for new COA application forms; separate forms for each request. There was discussion about trying to consolidate the current 2-page form into 1 page. It was noted that when the COA form goes into an online application format, the number of pages won't matter. C. Mason suggested having separate COA applications for each element of a project, instead of all in one. H. Hoeller talked about the way COA applications are handled in Wethersfield, CT; all of the items are in one application and they keep track of each element, as it is reviewed and next steps are determined. It was decided to leave the current COA as it is.
10. Discussion: Map update and the Red Book – Tabled to next meeting. C. Mason will co-ordinate with Mat Kiefer on the wording on the map; the HDC will deal with it in July or September.
11. Discussion: Create letter for Historic District property owners. The purpose of the letter will be to say hello and to ask people to join the HDC; they are looking for a new full Member and a couple of Alternates who are registered voters in Salisbury. M.C. Taylor suggested having a social activity again. C. Mason has spoken to Abby Conroy about arranging the event off-line

and having the address private. H. Sobel will work on the letter with C. Mason and suggested that there could be an award given at H. Sobel's new property sometime in the fall.

Commission Comments:

H. Hoeller has been in contact with Mary Dunne at SHPO; there will be a brochure from Stamford to share and the SHDC could get a grant for a consultant, if needed. Ms. Dunne had mentioned that most historic districts are contiguous; the SHDC has the original organization document that formed the historic districts here, going back to 1970.

H. Sobel asked when the SHDC will get involved with development on the Pope property; that will be later on when there is a developed plan.

12. Adjournment. The meeting ended at 9:55am.