



TOWN OF SALISBURY  
CONNECTICUT

**BOF – Minutes – 1.13.2026**

The Board of Finance Quarterly Meeting minutes of January 13, 2026.

Present: Pari Forood, Chairman; Emily Vail; Joseph Woodard; Michael Voldstad; Keith Moon. Absent: Rick Cantele

Also present: Curtis Rand, First Selectman; Joseph Cleaveland, Comptroller; George Sinnamon, Auditor, Charlotte Hower, Assistant Comptroller.

1. The meeting was called to order at 6:00pm. P. Forood welcomed newest board member, Keith Moon, to the Board of Finance.
2. J. Woodard made a motion to approve the Special Meeting minutes of October 28, 2025 and December 3, 2025. M. Voldstad mentioned an extra sentence in the October 28, 2025 minutes. These minutes will be updated and reposted. M. Voldstad seconded the approval the December 3, 2025, and the October 28, 2025 minutes as amended. The motion passed. K. Moon abstained.
3. George Sinnamon, auditor from Sinnamon & Associates, LLC, gave an overview of the process and procedures used to conduct the audit. After a brief summary of the general results from the audit, he mentioned that the Town is in excellent financial position. J. Woodard made a motion to receive and present the Town Audit Report at the Annual Town Meeting to be held on Wednesday, February 11, 2026. M. Voldstad seconded, and the motion was approved unanimously. Copies of the audited report can be found at: <https://www.salisburycct.us/financial-statements/>
4. J. Cleaveland presented the **quarterly report for the Tax Collector**; there was nothing to report at this time. E. Vail made a motion to accept the quarterly report from the Tax Collector. J. Woodard seconded, and the motion was approved unanimously.
5. J. Cleaveland presented the **quarterly report for the Salisbury Central School Board of Education (SCS BOE)**. J. Cleaveland mentioned if there were any questions about the report to contact Crystal Ohmen at SCS. J. Woodard made a motion to accept the written quarterly report from Salisbury Central School Board of Education. E. Vail seconded, and the motion was approved unanimously.
6. J. Cleaveland presented the **quarterly report for the Board of Selectmen (BOS)**. There was a brief discussion of an increase of \$100,000 from the state to go towards roads. C. Rand mentioned legal fees and litigation. He also thanked J. Cleaveland and C. Hower for all their assistance with the audit. J. Woodard made a motion to accept the quarterly report from the Board of Selectman. M. Voldstad seconded, and the motion was approved unanimously.
7. The Tax Collector submitted a **Suspense List** to the Board of Finance with multiple accounts deemed uncollectible and removed from consideration as assets of the Town. They are not abated;

to be collected whenever possible. The total Personal Property uncollected is \$7,702.89 and the total Motor Vehicle is \$7,970.50. J. Woodard made a motion to approve the Suspense List totaling \$15,673.39. E. Vail seconded, and the motion was approved unanimously.

**8.** To conduct such other business that is proper to come before the meeting.

**a.** J. Woodard made a motion to transfer \$100,000 of budgeted funds from legal fees to the following listed below and to transfer \$2,309 from “Tree Care Program” to “Transfer Station.”

M. Voldstad seconded, and the motion was approved unanimously.

Selectmen	5,949.00
Selectmen secretary	2,728.00
Assessor	5,607.00
Tax collector	4,063.00
Accounting	4,956.00
Town clerk	5,580.00
Land use	7,229.00
Longevity	7,519.00
Building official expenses	4,566.00
Police protection	716.00
Dog warden	372.00
General maintenance	31,066.00
Senior services	2,819.00
General assistance	1,560.00
Recreation	3,840.00
Town Grove	11,430.00

**b.** The Board scheduled a special site visit meeting to the Highway Department to observe departmental operations firsthand.

**9.** Adjourn: 6:40pm