



**TOWN OF SALISBURY
CONNECTICUT**

BOF – Minutes – 10.28.2025

The Board of Finance Special Quarterly Meeting of October 28, 2025.

Present: Board of Finance Members: Pari Forood, Chairman; Emily Vail; Michael Voldstad; Joseph Woodard.

Absent: Richard Cantele

Salisbury Central School Board of Education (SCS BOE): Sue Bucceri, Board Clerk; Crystal Ohmen, Finance/Administrative Specialist; Curtis Rand, First Selectman; Joseph Cleaveland, Comptroller; Charlotte Hower.

The meeting was called to order at 6:08pm.

- J. Woodard made a motion to **approve the minutes of the April 10, April 30, and May 21, 2025 meetings.** E. Vail seconded, and the minutes were approved unanimously.
- **To receive the FY 2025-2026 1st quarter report from the Tax Collector**
J. Cleaveland reported that the Tax Collector is very happy with collections for the 1st quarter FY 2025-2026; 46.30% of the collectible taxes have been received. M. Voldstad made a motion to receive and accept the FY 2025-2026 1st quarter report from the Tax Collector. J. Woodard seconded, and the motion was approved unanimously.
- **To receive FY 2025-2026 1st quarter report from the Board of Education and any other updates.**
Crystal Ohmen presented the FY 2025-2026 1st quarter report. She included the BOE Non-lapsing 2% Reserve Fund Activity for the first quarter. J. Woodard made a motion to receive and accept the FY 2025-2026 1st quarter report from the Board of Education. M. Voldstad seconded, and the motion was approved unanimously.
- **To receive FY 2025-2026 1st quarter report from the Board of Selectmen and any other updates.**
J. Cleaveland gave a brief summary for the FY 2025-2026 1st quarter report and the new formatting of the reports. The Town has yet to receive a donation from The Hotchkiss School for last fiscal year. C. Rand gave a brief overview of expenditures on the table for the fiscal year including several lawsuits, bigger situations with solid waste and new haulers. He mentioned the difficulty of receiving responses from the State and federal government (i.e., funding for the CNE Train Station building move and rehabilitation). M. Voldstad made a motion to receive and accept the FY 2025-2026 1st quarter report from the Board of Selectmen. J. Woodard seconded, and the motion was approved unanimously.
- **To discuss and vote on items to continue in force.**
The Town Auditor has requested that line items that have a surplus be transferred to those that show a deficit. Div. (3030) Snow & Ice (-\$135,000.00) and (2040) Police (-\$12,700.00) had a surplus which will be transferred to cover the deficits in the following divisions: (1020) Auditors \$3,000.00; (1041) Legal \$1,400.00; (1055) Telephone \$7,400.00; (1061) FICA \$23,600.00; (1064) Health Insurance \$18,000.00; (2020) Litchfield County Dispatch \$2,600.00; (3010) Crew Wages \$38,100.00; (3020) Engineering \$700.00; (6020) Social Telephone \$1,000.00; (7025) Boat Inspections \$29,200.00; (7040) Ball Field \$1,100.00; (7060) Lifeguards \$21,000.00; (8020) Cemeteries \$600.00 – Totaling \$147,700.00.
J. Cleaveland listed the line items to vote on to continue in force, including: (126701) Revaluation \$15,000.00, (149403) Maps \$11,500.00, (149700) Village Planning \$5,000.00; (697100) Housing \$19,000.00.

E. Vail made a motion to approve the items to continue in force. M. Voldstad seconded, and the motion was approved unanimously.

J. Woodard made a motion to approve the budget transfers. M. Voldstad seconded, and the motion was approved unanimously.

- **To discuss meeting dates for 2025**

J. Woodard made a motion to accept the proposed meeting dates for 2026. M. Voldstad seconded, and the motion was approved unanimously.

- **To discuss an increase to the annual funding for affordable housing to \$500,000 per year for the next five years.**

J. Woodard led the discussion to initiate a conversation with the board members on how to increase the town's funding towards affordable housing. Board members questioned where the funds would come from, and mentioned it being quite a large increase from what the town currently contributes. The Board will work on figuring out the next steps to work on this with the Selectmen. J. Cleaveland recommended we wait until revaluation is complete.

- **To discuss Town Report and dedication.**

Board of Finance members were asked to make recommendations for the Town Report dedication to the Chairman.

- **To review elected official raises.**

J. Cleaveland mentioned the elected official raises were to be discussed at the July 2025 meeting, since it was postponed, the board needs to approve the 4% raises issued. J. Woodard made a motion to approve the raises for elected officials. M. Voldstad seconded, and the motion was approved unanimously.

- **Adjourn: 6:56pm**