

SALISBURY PLANNING AND ZONING COMMISSION

MEETING MINUTES

THURSDAY May 21, 2026 – 5:20 PM

In-person

Salisbury Town Hall

27 Main Street

First Floor Conference Room

Members Present:

Cathy Shyer (Chair)

Allen Cockerline (Vice Chair)

Bob Riva (Secretary)

Dr. Danella Schiffer (Regular Member)

Jen Ventimilia (Alternate Member)

Members Absent:

Beth Wells (Alternate Member)

Staff Present:

Abby Conroy (Land Use Director)

Miles Todaro (Land Use Technical Specialist)

Brief Items and Announcements

1. Call to Order / Establish Quorum

Chair Shyer called the meeting to order at 5:20PM. A quorum was established with four regular members present (Chair Shyer, Vice Chair Cockerline, Secretary Riva, Regular Member Schiffer). Alternate member Jen Ventimilia was present and seated to vote.

Other Business

2. Executive Session to Discuss Commission Vacancies

- a. Interview Prospective Candidates

Chair Shyer invited the Commission members, staff, and prospective candidate William Sheil to enter the executive session. A motion was made to go into executive session at 5:23PM.

Motion: To go into the executive session to interview prospective candidate.

Made by Cockerline, seconded by Riva.

Vote: 4-0-0 in favor.

Mr. Sheil left the executive session at 6:00PM. The Commission and staff returned from executive session at 6:13PM.

3. Vote to Appoint and Refer Recommended Candidate(s) to Board of Selectmen for Appointment.
An informal vote was held by paper ballots to determine who the favored candidates were for each vacancy. Two motions were made reflecting the results of the informal vote.

Motion: In favor of appointing Alice Machi as a full member of the Salisbury Planning and Zoning Commission filling the mid-term vacancy created by the resignation of Dr. Michael Klemens and recommending the confirmation of this candidate to the Board of Selectmen.

Made by Cockerline, seconded by Riva.

Vote: 5-0-0 in favor.

Motion: In favor of appointing Billy Sheil as alternate member of the Salisbury Planning and Zoning Commission filling the vacancy created by election in 2021 and recommending the confirmation of this minority representative candidate to the Board of Selectmen.

Made by Cockerline, seconded by Riva.

Vote: 5-0-0 in favor.

Adjournment

Motion: To adjourn the meeting at 6:28PM.
Made by Cockerline, seconded by Ventimilia

Respectfully Submitted,
Miles Todaro
Land Use Technical Specialist