Salisbury Pathways Committee

One Hundred and Seventeenth Meeting

Date and Time: Friday, October 16, 2026, at 5:30 p.m.
Location: **Hybrid**: in-person in Town Hall, 1st floor, Fox Room, and on Zoom.
Present: Kathryn Trahan, Katherine Kiefer, Pat Hackett, Jerry Stanton, Natalia Smirnova, Rob Colabella (virtually).

Minutes:

5:30 pm, meeting called to order.

1. Approval of the minutes for the meeting on September 18, 2026.
   Approved: 4 – yes, 1 – abstain.

2. **TRIP grant** –progress report
   - Temporary Easements: all are signed except Mr. Ezrow. New owners at 22 Undermountain – need to get the easement documents to them to be signed.
   - Permanent Easements: Curtis reported that he is at the final stages of finalizing the signing of those easements. Two permanent easements are needed.
   - Allocation Letter: needs to be signed by Curtis.
   - Rob Colabella reported on the progress of other reports needed to be done for DOT. After all temporary easements are signed and the Allocation Letter is done – he can report to the DOT that permanent easements are "in the works" and then all 6 points of the DOT comments will be attended to.

3. **Connectivity grant** – progress report
   - Natalia reported that Mike Virzi (The Hotchkiss School, Head of Facilities) called her (in September) and reported that The Hotchkiss School gave the initial deposit to the Town for this project.
   - Rob Colabella reported that his firm is now working for the Town of Salisbury to finalize the design. Preliminary design is done. Base map is done. Construction plan is discussed.

4. **DEEP grant** – any updates
   - The grant for **$180,582** for the "Salisbury Trails Connector" project for the design, permitting, and bidding was awarded to the Town of Salisbury. Award Letter is attached.
   - DEEP scheduled the meeting about this grant implementation for October 26 at 1 p.m. The link to the meeting is forthcoming.

5. Citizens Comments – no citizens present.
6. New Business – no new business.
   Next meeting is on Monday, November 9 at 5:30 p.m.

   Minutes respectfully submitted by Natalia V. Smirnova, on October 18, 2026.

Town of Salisbury

Via email: October 2, 2026

Subject: Connecticut Recreational Trails Program FY 2026 Grant Round
Grant Award Notification

Dear Curtis Rand:
I am pleased to inform you that the Department of Energy & Environmental Protection (DEEP) Trails & Greenways Program and The CT Greenways Council (Per CGS Section 23-103 as amended by Public Act No. 15-190) has recommended your proposal entitled **"Salisbury Trails Connector"** for funding in the total amount of **$180,582.00** after successful contract negotiations and execution. In the coming weeks we will begin the contracting process. Note the contracting process can take several months.

You are required to attend a Microsoft Teams webinar on Monday October 26, 2026 at 1 PM which will provide a detailed overview on grant award procedures.

The contracting process requires the following documents:

- A certified resolution on letterhead accepting the grant funds and indicating who is authorized to enter into a contract with DEEP for the award; and
- A certificate of liability insurance naming CT DEEP as the certificate holder.

These documents must be submitted prior to initiating contract drafting to DEEP.CTtrails@ct.gov .

You will receive the final contract for your signature using the DocuSign electronic signature system. This platform provides the authorized party notification through email that their review and signature is requested on the enclosed document. The e-mail contact information provided in your grant application will be the address that DEEP will send your contract for signature. **If this email isn't the correct one for the actual party authorized to enter into a contract with DEEP, please contact me with the signatory's contact information as soon as possible to avoid processing delays.**

Please note that work done prior to your receipt of a fully executed and signed contract by DEEP will not be eligible for reimbursement. However, you may begin to track and document your 20% matching contribution up to 18 months prior to your official contract date.

This contract is subject to State set-aside and contract compliance requirements which were enacted under Public Act 15-5 and became effective October 1, 2015. The Connecticut Commission on Human Rights and Opportunities (CHRO) administers these requirements. The grantee must comply with these requirements, as applicable, relative to the award of the contract. Further information can be found on the CHRO web page at www.ct.gov/chro. Questions regarding the requirements are to be directed to CHRO at (860) 541-4709.

Please call me with any questions,
Kimberly Bradley
Kimberly Bradley,
CT Trails & Greenways Program
Phone: 203-915-5201
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